

District Strategic Planning & Budget Council

Monday, July 13, 2020 - 2:00–3:00 p.m.

Zoom Meeting

Meeting Notes

Chair:	Sahar Abushaban	<input checked="" type="checkbox"/>	Members Present		
Administrators Assoc.:	Michael Copenhaver	<input checked="" type="checkbox"/>	Administration:	Nabil Abu-Ghazaleh	<input checked="" type="checkbox"/>
AFT:	Jim Mahler	<input checked="" type="checkbox"/>		Julianna Barnes	<input checked="" type="checkbox"/>
CSEA:	Patty Sparks	<input type="checkbox"/>		Alyssa Brown	<input checked="" type="checkbox"/>
Conf. Administrators:	Marsha Gable	<input checked="" type="checkbox"/>		Tim Corcoran	<input checked="" type="checkbox"/>
Confidential Staff:	Myra Lomahan	<input checked="" type="checkbox"/>		Jessica Robinson	<input checked="" type="checkbox"/>
GC Academic Senate:	Denise Schulmeyer	<input checked="" type="checkbox"/>		Jennifer Fujimoto	<input checked="" type="checkbox"/>
CC Academic Senate:	Manuel Mancillas-Gomez	<input checked="" type="checkbox"/>		Anne Krueger	<input checked="" type="checkbox"/>
		<input type="checkbox"/>		Lynn Neault	<input checked="" type="checkbox"/>
Students Reps:	Kristie Macogay – CC	<input type="checkbox"/>		Brianna Hays	<input checked="" type="checkbox"/>
	Kaelin Mastronardi – GC	<input type="checkbox"/>	Also Attending:	Marshall Fulbright	<input checked="" type="checkbox"/>
Classified Senate	Cindy Emerson	<input checked="" type="checkbox"/>	Recorder:	Pat Setzer	<input type="checkbox"/>
				Janet Snelling	<input type="checkbox"/>
				Chris Tarman	<input checked="" type="checkbox"/>
				Sean Hancock	<input checked="" type="checkbox"/>
				Bill McGreevy	<input checked="" type="checkbox"/>
				Craig Leedham	<input checked="" type="checkbox"/>
				Todd McDonald	<input checked="" type="checkbox"/>
				Catherine Webb	<input checked="" type="checkbox"/>
				Nicole Salgado	<input checked="" type="checkbox"/>
					<input type="checkbox"/>
					<input type="checkbox"/>
					<input checked="" type="checkbox"/>

Item	Summary/Action	Links/Documents
1. 2019/20 Second Principal Apportionment – P2	Sahar thanked everyone for attending. She began by reviewing the 2019/20 second principal apportionment- Exhibit C received from the Chancellor's Office. She stated that the apportionment included 8.16% revenue deficit which equates to \$9.5million. The Chancellor's Office has stated that they will issue a revised P2 with a lower deficit in mid-August. At this time the amount of the deficit is unknown. There were no questions.	2019/20 Second Principal - Exhibit C (LINK) 2019/20 Second Principal Summary (LINK)

<p>2. 2020/2021 Approved State Budget</p>	<p>Sahar reviewed the State Budget and said this is based on no reduction to apportionment. However, a \$1.5 B in payment deferment is included in the State budget which means the district would have to borrow cash to make payments. The payment deferral will start in February 2020. The District is working on the cash flow analysis to see at what point the district would need to borrow cash through a TRAns. She went over the joint analysis document with the Council. There were no questions.</p>	<p>2020/21 Enacted Budget - Joint Analysis (LINK)</p>
<p>3. 2020/2021 GCCCD Tentative Budget</p>	<p>Sahar went over the Tentative Budget booklet thoroughly and discussed:</p> <ul style="list-style-type: none"> • Colleges summary of full time equivalent student data • Three-year average for the credit FTES and non-residence FTES • Revenue for unrestricted general fund is based on the May revised which includes 8% reduction to revenue • Combined restricted and unrestricted (discussed separately) • Expenditure Statement (Sahar noted there is still a shortfall of approximately \$3.8M in the unrestricted general fund) • Each College's expenditure in detail • Supplemental funds • OPEB (Sahar noted a reminder of the OPEB liability). <p>Sahar thanked all of her department for their help in preparing the Tentative Budget.</p> <p>There were no questions.</p>	<p>2020/21 Tentative Budget Book (LINK)</p>

	Lynn added that a lot of cuts were made, and positions had to be put on hold. Reserves are at minimal levels and are looking to borrow. A plan needs to be in place to address this budget challenge.	
4. 2020/2021 Tentative Budget Workshop July 21 st at 4:15 PM	Sahar announced the date of the Tentative Budget Workshop for those that would like to attend.	
5. 5 Year Revenue & Expenditure Projections	<p>Sahar reported that she has been working on projecting revenue and expenditures for the next few years. Sahar went over assumptions for the projections, which included a 2% COLA every year, included adding back delayed and frozen vacant positions in 20/21 and increase in adjunct salaries. A discussion included whether to include COLA, frozen positions and increase to adjunct salaries. Lynn asked Sahar to revisit these positions (specifically adjunct).</p> <p>A discussion included the reserve level. Sahar stated that per the district board policy and to be fiscal prudent, a minimum of 5% reserve is required.</p> <p>Action: Sahar will do more scenarios to not include COLA in future years, and frozen positions, and not to increase adjunct salaries and temporary hourlies salaries. No OPEB contributions in future years, and keep the reserve level at the current rate.</p>	Revenue & Expenditure Projections (LINK)
6. Other Items	There were no other items.	
Next Meeting: <u>Monday, August 10, 2020, 2:00-3:00 p.m.</u>		