



Human Resources Advisory Council Agenda Wednesday, March 20 (1:30-3:00 p.m.)

Chair: Tim Corcoran - Vice Chancellor, Human Resources

Alyssa Brown
Anaid Northcraft
Anne Krueger
Caroline Althaus
Cheryl Detwiler
Cindy Hall
Craig Leedham
Janet Snelling

Kim Dudzik
~~Lida Rafia~~
Michael Copenhaver
~~Nashona Seals~~
~~Sahar Abushaban~~
Sue Rearic
Tate Hurvitz

Recorder: Corinne Russell

Meeting Minutes

I. Rise @ Work

- Broad overview of the 3 day workshop
- Individual Reflections from Anaid, Cheryl, Tim, Janet, Sue, Cindy, Alyssa and Tate

II. Finalize Vision, How To, & Challenges and Strengths

- Reviewed the Vision, How To and Challenges & Strengths to discuss what is important to the HRAC committee.
- The current Charge and Composition hasn't been reviewed since 2014, revisited the current and combined the EEO Advisory Committee Charge.
- Alyssa will send out a draft Charge and Composition based on the input provided, the committee will review at the next meeting.

III. Calendar for 2019

- Set monthly meeting to 4th Wednesday 1:30 p.m. – 3:00 p.m. District Annex Conference Room
- Next meeting April 24th, 2019

IV. HR Updates

a) Required Training

- Alyssa explained the new hire training list.
- Sexual Harassment Training is now required for every employee
- There will not be a retroactive component for these trainings, any employee hired after August 2018 will be required to take all the new hire trainings.
- Eventually Workday will track all trainings

- b) CP [Day](#) and [Program](#)
 - Classified Professionals Day is March 25
 - The Classified Professionals Program will kick off in April 2019
- c) Manager/Supervisor Retreat
 - Scheduled for Friday March 10th 8:00 a.m. – 1:30 p.m.