



**Human Resources Advisory Council
Agenda
Wednesday, May 22, 2019 (1:30-3:00 pm)**

Chair: Tim Corcoran - Vice Chancellor, Human Resources

Alyssa Brown
Anaid Northcraft
Anne Krueger
~~Caroline Althaus~~
~~Cheryl Detwiler~~
~~Cindy Hall~~
~~Craig Leedham~~
Denise Schulmeyer
Janet Snelling
Kim Dudzik

~~Lida Rafia~~
~~Michael Copenhaver~~
Nashona Seals
Natalija Worrell
~~Sahar Abushaban~~
~~Sue Rearie~~
~~Tate Hurvitz~~

Recorder: Corinne Russell

HR Directors	Summary Update	Action Items
1. Tim Corcoran	<ul style="list-style-type: none"> Classified Professionals Week 	Summary on the events going on at each location for Classified Professionals Week
2. Janet Snelling	<ul style="list-style-type: none"> HR/Payroll Forms 	Forms being updated in forms depot. Working on a naming protocol to make it easier to find forms. Due to the new AFT contract all AFT job descriptions will be posted on the website.
3. Alyssa Brown	<ul style="list-style-type: none"> Required Training GCCCD Careers Page Demo Next steps to updated BP/AP 7100 – Commitment to Diversity 2013-2018 EEO Data Longitudinal Data Analysis http://extranet.cccco.edu/Portals/1/Legal/EEO/2018-Longitudinal-Data-Guide.WEB.pdf HRAC Charge status update 	Required Training - Alyssa discussed the list of required training for both new and current employees. The FYE will be having an assessment done since they are just wrapping up their first year of the program being in place. HR is finding AFT is not engaging in the roundtables. GCCCD Careers Page Demo- through Workday candidates are making the mistake of uploading multiple attachments to their applications. Search committees will only see the cover letter and resume. No other attachments will be made available unless it was a required

		<p>attachment. Will link the salary schedule to the job announcement.</p> <p>BP/AP 7100 – A sub-committee will be created including Alyssa, Lida and Jesus to dig deeper into updating the policy. They will bring the changes back to HRAC.</p> <p>2013-2018 EEO Data- Alyssa reviewed the 5 year averages.</p> <p>HRAC Charge Update- Nashona will be leading an activity for the group during our June meeting. We will bring any changes with the Charge and Composition to the Board in the Fall 2019.</p>
<p>4. Next Meeting</p>	<ul style="list-style-type: none"> • Wednesday, June 26, 2019 1:30 – 3:00 	