SIS Upgrade Project
Roster Implementation Proposal and Timeline

As our student information system goes through improvements and changes from the vendor (often due to regulatory compliance, security best practices, user experience, and other issues), we are constantly faced with the need to stay up to date while keeping our end-users' experience and ability to absorb change in mind. Currently, without the pending updates to our current system, we are unable to stay in compliance with regulatory updates as well as enhancing the student and faculty experience.

Therefore, the Operational Team for the SIS Upgrade Project has determined that for us to continue our migration from WebAdvisor to Self-Service we must work with the latest version of Ellucian Colleague. To do so we must move away from the currently customized faculty rosters in WebAdvisor and utilize the new versions in Self-Service. ***Below is a proposed timeline for the Roster Implementation:***

Phase 1- Move 7 of 9 Rosters to Self-Service – Go Live April 20, 2022

The following rosters will cease to exist in WebAdvisor and will have new processes in Self-Service:

- Roster
- Census Roster
- Attendance (BP/AP 5070)
- Class Contact Roster
- Waitlist
- Permissions
- Grading*

*NOTE: Grading for Positive Attendance Courses will continue in WebAdvisor due to an update that is needed to make the grading of positive attendance functional in Self-Service. This update will be implemented in Phase 2.

Training for Faculty will be offered March 28th through April 18th in the following format:

- Faculty Rosters Handbook
- Demos via Zoom
- Pre-Recorded step-by-step videos
- Hands-on Training in the District Training Room
- Virtual Rosters Help Desk on the day we Go Live, the following week and during grading season

Patching and upgrades will begin on April 22, 2022 and continue through April 29, 2022. Additional updates will occur in July 2022.

Phase 2- Grading Roster for Positive Attendance – **Go Live November 2022**

- This roster will cease to exist in WebAdvisor and will have new processes in Self-Service. Details and training will be provided to faculty.

NOTE: The update we need for the Positive Attendance Rosters is expected to be delivered by Ellucian on June 2022. We expect to move this update into production by October 2022. Go Live for Phase 2 is tentatively set for November 2022.

Phase 3- Drop Roster – Go Live TBD

- The delivered Drop Roster is not functional for our needs. When updates are made then we can roll it out. We do not have a Go Live Date identified.

Why can't we delay the implementation?

With the proposed timeline we have a small window of opportunity to implement the upgrades to our Student Information System. If we delay the roster implementation until June, when the spring semester is over, we would only be able to implement Q2 patches in late July due to the risk of impacting campus business processes such as fall registration. Updates Q3, Q4 for 2021, and Q1 for 2022 patches would need to be installed in October 2022 thus delaying our transition of WebAdvisor even more. Remember, WebAdvisor will no longer be supported by Ellucian June 30, 2022.