

GROSSMONT-CUYAMACA CCD
INSTRUCTIONAL COMPUTING ADVISORY COMMITTEE (ICAC)
MEETING SUMMARY (Revised)

January 21, 2009

Attendees: Janet Castanos, Brian Nath, Connie Elder, Angela Nesta, Kari Wergeland, Michelle Blackman, Angela Feres

1. Cuyamaca ITC Report- Nothing to report, waiting for next meeting.
2. Grossmont TTLC Report- Nothing to report, waiting for next meeting.
3. Blackboard-
 - a. Agreed that upgrade to SP6 during Spring break was a good idea
 - b. We are planning to implement for Summer 2010. BB9 installation on test system is being scheduled. Henry will look at getting training during April/May for both support staff and key faculty. We will also look to ITC and TTLC to help identify key faculty.
4. Colleague-
 - a. Continuing Education (Community Learning)- Live and working great
 - b. ID cards will be issued for selected CE students (ESL and Fitness Center)
 - c. Nelnet and drop for non-payment done - Both processes are working well. Drop for non-pay done. Also, drop for disqualified done.
 - d. Changes in 198 courses and Red Canyon
 - i. Brian will share with Janet the basic skills course levels decided on (done-BN)
 - ii. We are currently taking conservative approach for basic skills tracking
 - e. Text books, ISBN, Barnes & Noble- asking Barnes & Noble when and if ISBN will be available – will check with John Colson
 - f. Add codes and wait list discussion-
 - i. Reported about recent joint senate discussion, further senate discussions are scheduled at each campus
5. SARS Alert is being piloted for Spring – pilot group met on Jan 15th, still tweaking before live pilot later in Spring.
6. iTunes U implementation-
 - a. Connie reports that Cuyamaca is ready to go. Brian reported that Chris at Grossmont did meet with Jeff Lehman, and will be meeting with Debbie Yaddow regarding her area and posting content. Next steps at Grossmont are instructor request form and surrounding wording regarding iTunesU standards, etc. Something to discuss at their next TTLC and with Janet/Connie.
 - b. Brian noted that we still need to deploy the iTunes client to staff/faculty systems, and to confirm it is in all the labs.
7. Web CMS project status- Hannon-Hill's Cascade Server was selection and the low price vendor. Next near term steps after PO for CMS are to train technical staff and install test server. Henry is moving forward with implementation partner selection.
8. Technology infrastructure
 - a. Cuyamaca building (E,H,L,Library) move ins - Almost complete. Many thanks to staff and student interns.
 - b. Grossmont – Modular Village & new Health/Sciences building – another huge move scheduled for 6/14/2010, requiring a phased approach. Working with all parties to plan and facilitate.
 - a. "Junk mail" setting- consensus on automatic change to turning off setting. Next step is to draft all user email.
9. Next meetings
 - a. February 18, 2010
 - b. March 18, 2010
 - c. April 15, 2010
 - d. May 20, 2010