

**GROSSMONT-CUYAMACA CCD**  
**INSTRUCTIONAL COMPUTING ADVISORY COMMITTEE (ICAC)**  
**MEETING SUMMARY (Revised)**

December 17, 2009

***Attendees: Janet Castanos, Brian Nath, Chris Rodgers, Connie Elder, Jeff Lehman, David Raney, Greg Differding, Rhonda Bauerlin, Connie Elder, Henry Eimstad***

1. Revision to ATAC/ICAC charge and membership was discussed. The final version should be published soon. Rhonda suggested classified participation be recognized in the composition.
2. Cuyamaca ITC Report- Most topics will be covered in the meeting agenda.
3. Grossmont TTLC Report- There is renewed enthusiasm and interest in TTLC. An on-line teaching subcommittee is forming.
4. Blackboard- We are planning to implement for Summer 2010. At Rhonda's suggestion we will request that BB9 be loaded on our test server. Henry will look at getting training during April/May for both support staff and key faculty.
5. Colleague-
  - a. Continuing Education (Community Learning)- go live 1/4/10
  - b. ID cards will be issued for selected CE students
  - c. Nelnet and drop for non-payment continue in operation. Drop for non-pay starts on 1/14 and Colleague should be up by 2pm on 1/15.
  - d. Changes in 198 courses and Red Canyon- Brian will produce a report for review of settings.
  - e. Text books, ISBN, Barnes & Noble- Requires further investigation. The info on requirements from Tim O'Hare is in the cover email.
  - f. Add codes and wait list discussion- DCEC scheduled on 12/18.
6. SARS Alert is being piloted for Spring.
7. iTunes U implementation- Rhonda reports that Cuyamaca is ready to go. Chris needs some assistance regarding software standards/availability for Grossmont faculty. He will consider taking an @ONE class on iTunes U.
8. Emergency notification system- It was suggested that if possible data loads take place on census, 6<sup>th</sup> week and 10<sup>th</sup> week.
9. Web CMS project status- Hannon-Hill's Cascade Server was the unanimous selection and the low price vendor. Henry is reviewing implementation partners.
10. Technology infrastructure
  - a. Cuyamaca building move in- The schedule of computer moves is intense and in addition to Cuyamaca staff will involve IS staff.
  - b. PC bid- The new award was made and it is very similar to the current bid. We will consider re-bidding for technology that will be released later this year. Dave also mentioned the need for "green" components.
  - a. "Junk mail" setting- For some faculty and staff, emails from students, District surveys and the PeopleAdmin system are being routed to the junk mail folder. It was agreed that the best course of action is to re-set the junk mail settings for all faculty and staff so that no messages are routed there. Instructions should also be provided to set up junk mail for those who wish to do so. This will be reviewed again and publicized before a change is implemented.
11. Next meetings
  - a. January 21, 2010
  - b. February 18, 2010
  - c. March 18, 2010
  - d. April 15, 2010
  - e. May 20, 2010