

GROSSMONT-CUYAMACA CCD
INSTRUCTIONAL TECHNOLOGY ADVISORY COMMITTEE (ITAC)
MEETING AGENDA
October 17, 2013
1pm-2pm

Videoconference between Cuyamaca I 107 and Grossmont Distance Ed Room

Ongoing with Status Change

1. Cuyamaca ITC Report
2. Grossmont TTLC Report
3. Blackboard

Status changes

- a. Blackboard trouble notification group has been created.
- b. Building Blocks:
 - i. Test Server, any Blackboard users are encouraged to test out these new features –
 1. Date Management Building Block feature has been installed on the test server (Date Management allows instructors to have the system automatically “shift” content and tool dates in a course in a highly efficient way. After the system makes this shift, the instructor will be able to see all the dates in one place, and further validate or tweak dates in a single user interface.)
 2. Wiley publishing Building Block has been added to the test server at the request of an instructor. Should be added to Production server next week after Accreditation visit.
 3. Blackboard Collaborate has been added to the test server.
 - ii. Production Server –
 1. Internships Building Block: The company would be happy to talk to Grossmont (Jeff Baker) about this Building Block. It is built into Blackboard. Cuyamaca is interested in activating it.
- c. Recommendations from CaliBug session to prevent cheating in online classes.
- d. Change in SafeAssign licensing as of Jan 1, 2014
 - i. No Cost option:
 1. submissions for SafeAssign and proprietary sources searches are unlimited
 2. submissions for Internet searches are limited
 - ii. Additional Cost option:
 1. submissions for Internet, SafeAssign and proprietary sources searches are unlimited
- e. Adding another semester to the Snapshot

No status change

- f. Dates for making containers unavailable: 2013FA – Jan 2, 2014; 2014SP – Jun 17, 2014
- g. Rotation of students from previous semesters to keep availability in courses.
4. Smart Thinking – online tutoring – Grossmont
5. System Updates – Accuplacer (Assessment), Online Orientation/Advising
6. Adobe licensing – task force update
7. Library system upgrade – Rev D – IS waiting for feedback from librarians
8. SiteImprove – progress report from Colleges & District
9. Technology Update – Classroom / labs
 - a. Classrooms Phone changes, Lab updates
10. Technology infrastructure
 - a. – Wiring Cuyamaca PE building - done
 - b. – Wiring Grossmont – wall flat panels – 50% done

11. Teleconference room upgrades
12. College WebSites – Steering Committee

Ongoing No status change

1. Software - Managing tablets (iPads, etc), Procedures
2. Cascade Server-implementing Spectate forms
3. Camtasia relay – Cuyamaca
4. Technology infrastructure – Exchange, Windows 7, server upgrades
5. IS Projects
 - a. DSS (Decision Support System), Curricunet, DARs, College WebSites, TracDat, Accuplacer
6. HelpDesk – phone forwarding process – Schedule Joint meeting
7. ITAC Membership review, Committee attendees – Composition
8. Upcoming Meetings Nov 21, Dec 19