

**GROSSMONT-CUYAMACA CCD**  
**INSTRUCTIONAL TECHNOLOGY ADVISORY COMMITTEE (ITAC)**  
**MEETING AGENDA**  
November 21, 2013  
1pm-2pm

***Videoconference between Cuyamaca I 107 and Grossmont Distance Ed Room***

**Ongoing with Status Change**

1. Cuyamaca ITC Report
2. Grossmont TTLC Report
3. Blackboard

**Status changes**

- a. Building Blocks:
  - i. Test Server
    1. Has been upgraded to CP7 and Building Blocks updated
    2. Achievements Building Block found to have a lot of bugs
  - ii. Production Server –
    1. Upgrade to CP7 – 2 hours downtime – scheduled for Dec 4, 1-3am
    2. Internships Building Block: The company would be happy to talk to Grossmont (Jeff Baker) about this Building Block. It is built into Blackboard. Cuyamaca is interested in activating it.
    3. Change in SafeAssign licensing – Blackboard has decided not to charge for unlimited SafeAssign
    4. Enterprise Surveys (not instructor created surveys) found to have a lot of bugs
- b. Archiving and deletion of old containers
- c. Dates for making containers unavailable: 2013FA – Jan 2, 2014; 2014SP – Jun 17, 2014; 2014SU – Aug 21, 2014

**No status change**

- d. Adding another semester to the Snapshot - Rotation of students from previous semesters to keep availability in courses
4. Smart Thinking – online tutoring – Grossmont
5. System Updates – Accuplacer (Assessment), Online Orientation/Advising
6. Adobe licensing – task force update
7. SiteImprove – progress report from Colleges & District
8. Technology infrastructure – Exchange 2010 – Jan 2<sup>nd</sup>, Windows 7 Planning
9. Teleconference room upgrades
10. HelpDesk – New Software System
11. Software - Managing tablets (iPads, etc), Procedures
12. College WebSites – Steering Committee, College task force

***Ongoing No status change***

1. Cascade Server-implementing Spectate forms
2. Camtasia relay – Cuyamaca
3. Technology infrastructure – server upgrades
4. IS Projects –Data Warehouse, Curricunet, DARs
5. Library system upgrade – Rev D – IS waiting for feedback from librarians
6. Upcoming Meetings Dec 19, Jan 16, Feb 21, Mar 20