

**GROSSMONT-CUYAMACA CCD
INSTRUCTIONAL TECHNOLOGY ADVISORY COMMITTEE (ITAC)**

August 15, 2013
1:00pm-2:00pm

Meeting Minutes

Videoconference between Cuyamaca I 107 and Grossmont Distance Ed Room

1. ITC - nothing to report
2. TTLC - nothing to report
3. Blackboard upgrade to SP13 has major problems: Copy Course has been resolved, Discussion Board has major problems especially with deletions – Blackboard is working on this, also problems with container deletions, and display in MyCourses list is limited to 300 courses. Camtasia Relay Building Block was removed at Cuyamaca College's request – they do not need it.
4. Not ready for pilot launch; per Kerry, marketing logistics need to be put in place first. Discussion reviewing the product.
5. GC and CC have purchased site licenses. Legally we can install Adobe Creative Suite on any campus computer. IS can install Adobe Acrobat Pro on all computers and support that. The rest of Creative Suite should only be installed on request with supervisor approval. IS does not support Adobe training. Also, installation will depend on whether hardware will support it.
6. Airwatch is at Nursing and Cont Ed. There is a need to follow-up with ICS-G techs to see how it's working and whether there is a difference between supported and unsupported options.
7. RevD piece is the next to get working. It is on the test system and needs to be configured. Librarians need to take a look at the test box.
8. Katie has been working on spelling fixes for all sites. Chris reported some data in SiteImprove not working – he is not sure what needs to change to fix that. Dave Raney suggested names (eg: administrator names) be checked for updates.
9. IS has put in a 911 button on place of Campus Police x7654 in classrooms. Also, info will be placed with other numbers: x7800 is the San Diego County Sheriff non-emergency number, x7654 is the CAPS number. There is still a question on whether office phones should program 911 or not, but anyone can change it on their phone if they want to.
10. Cuyamaca PE is rewired, but phone cabling is not done. Projects at Grossmont College Geology area in 2-3 weeks.
15. Continue to work with Accuplacer and Cynosure for Fall 2013 deadline. DARs for Students is still in initial phase of upgrading system to new version as we continue to address problems with upgrade with vendor (CollegeSource)

Other:

Exchange upgrade – Microsoft Services will be engaged to help

Possible new email in the cloud – Staff & Faculty get 15GB in the cloud and Microsoft would take care of upgrades and backups