

GROSSMONT-CUYAMACA CCD
INSTRUCTIONAL TECHNOLOGY ADVISORY COMMITTEE (ITAC)
MEETING AGENDA

Apr 18, 2013
1:00pm-2:00pm

Attendees: Connie Elder, Rhonda Bauerlein, Chris Hill, Chris Rodgers, Dave Raney, Kerry Kilber, Brian Nath, Stan Malley, Debbi Smith

Ongoing with Status Change

1. Cuyamaca ITC Report
 - Connie reported - Lab Computers failing & need replacing - additional funding needed, Academic Senate approved methods for insuring quality online instruction, Chris Hill mentioned statewide Academic Senate may be voting on this soon
2. Grossmont TTLC Report
 - Kerry reported Agenda for next TTLC – how best to support laptops for faculty, “Quality Matters” pilot using peer reviews, May 10 will be on Online Instructor forum focusing on Accreditation, past MOOC forum – Kerry will share notes with ITAC, Angela Feres will be stepping down as co-chair of TTLC

3. Blackboard

Status changes

- a. Upgrades to SP11: (Note: Jun 6 is new grade deadline, Jun 10 is start of 2013SU semester)
 - i. Calendar Bldg Block and Camtasia Relay Bldg Block will be installed on Production w/SP11 upgrades in June
 - ii. Production Server Upgrade to SP11 including ICM is scheduled for Jun 7@230am-Jun 8@1230am; Deb will add customizations on Jun 8
 - IS will send email out first of May to inform Faculty of Jun 7-8 outage
- b. EAC Outcomes for Nursing have been added to the test server. Nursing can contact Christopher for training. This Building Block will be added to the production server after SP11 is installed. Only Nursing staff will see it at this time.
- c. Rotation of students from previous semesters to keep availability in courses.
 - IS reported still needed to review adding an additional semester with Programming, Rhonda said need was before May 1st

No status change

- d. Dates for making containers unavailable: 2013SP – Jun18, 2013; 2013SU – Aug 16, 2013; 2013FA – Jan 2, 2014
 - e. Internships Building Block: Kilber/Baker
4. Smart Thinking – online tutoring
- GC Purchased 700 hours \$20k for pilot, the details of implementation were discussed, including student access, just GC students or district wide, Brian asked how the interface would work, Kerry will give IS the contact information to discuss authentication strategies
5. Adobe licensing changes

- GC is moving forward, Brian will work with Arleen for finalizing their costs, Agreement paperwork from Adobe not available until mid-May
6. Software - Managing tablets (iPads, etc), Procedures
 - Kerry shared a proposed standards document for support of iPads, two options for support being proposed. IS will review for using as a Districtwide standard, will be shared next at CC ITC and GC TTLC. Further training necessary on Airwatch product to provide full support.
 7. Library system upgrade
 - Finished upgrade. Next steps are to configure new Rev D (look and feel) on test server prior to implementing on Production server.
 8. SiteImprove
 - Discussed need for follow up meeting to consider how best to proceed in cleaning up broken links and misspellings on Grossmont and Cuyamaca Web sites.
 9. Technology infrastructure – Wiring Cuyamaca PE building
 - Close to finalizing PO with Purchasing

Ongoing No status change

10. Cascade Server-implementing Spectate forms
11. Camtasia relay – Cuyamaca
 - Rhonda mentioned need for Camtasia server upgrade prior to May 1.
12. Technology infrastructure – Exchange 2010, Windows 7, server upgrades
13. IS Projects
 - a. DSS (Decision Support System), Curricunet, DARs, Online Advising & Assessment, College WebSites, TracDat
14. HelpDesk – phone forwarding process – Schedule Joint meeting
15. ITAC Membership review, Committee attendees – Composition
16. Upcoming Meetings May 16, June 20