Meeting Minutes

Videoconference between Cuyamaca I 107 and ***Grossmont Distance Ed Room***

Members Present: Denise Schulmeyer, Brian Nath, Dave Dillon, Dave Raney, Cary Willard, Chris Rodgers, Debbi Smith Rhonda, Brian Josephson, Kerry Kilber Rebman, Katrina VanderWoude, Angela Nesta

Ongoing with Status Change
1. Cuyamaca ITC Report
   a. looking at combining Instructional Technology Committee (ITC) and the Technology Planning Committee (TPC)
   b. Focus on collegewide technology, not just instructional
   c. Online Teaching & Learning Committee – be own committee
      i. Pull DE plan out of Tech Plan
      ii. Review regular & effective contact policy
   d. Review student satisfaction results next meeting
   e. New web landing page with info for online students and links to Online Success web site
      i. Might want to review Online Success web site for redundancy
2. Grossmont TTLC Report –
   a. next meeting will be reviewing Tech Plan
   b. Rename DE to Online Committee
   c. Discussing LMS system – student presentation of Schoology
3. Blackboard
   a. BB trouble notification group has been created
   b. 6 hours downtime requested by BB to increase server space for us – it was decided to begin on Oct 31 at 10pm til 4am next day
   c. Date Management Building Block has been installed on test server; Dave Dillon will check it out
   d. Wiley Publishing Building Block added to test server; Cary Willard will check it out when it is added to production server next week
   e. Jeff Baker and Katrina VanderWoude will be added to test server to check out Internships Building Block. Cuyamaca wants it activated on the production server.
   f. Debbi will email BB Calibug conference notes to ITAC members, including notes on future BB features, Creating community online, prevention of cheating in online classes, and trends in online learning
   g. It was suggested that Chris create Staff Development on prevention of cheating in online classes
   h. Additional cost for SafeAssign was discussed; Kerry will check into cost of Turnitin that is available through the State Chancellor's office
   i. BB survey features will be explored for instructor evaluations for online classes

5. Finished on Accuplacer side, links are in WebAdvisor.
Online advising will hopefully be added Friday.
Link to Cynosure, SARS – students have to go through WebAdvisor

6. Sherri Braaksma created a form for employees to request Adobe software. Labs will still go throught the same process they have been doing. Kerry needs to look at feedback, then make changes and bring it to the taskforce. She will bring it to the next ITAC/ATAC meetings.

12. Summer 2014 is target date for new college websites. Steering committee will have first meeting soon.

Other: Looking at new systems for Finance/HP/ Payroll