GROSSMONT-CUYAMACA CCD
INSTRUCTIONAL TECHNOLOGY ADVISORY COMMITTEE (ITAC)
MEETING AGENDA
March 20, 2014
1:00pm-2:00pm

Meeting Minutes

Videoconference between Cuyamaca I 107 and *Grossmont Distance Ed Room*

Members Present: Brian Nath, Chris Rodgers, Debbi Smith, Rhonda Bauerlein, Kerry Kilber Rebman, Katrina VanderWoude, Angela Nesta, Douglas Hersh, Janet Gelb, Sue Gonda

Ongoing with Status Change
1. Cuyamaca ITC Report
   a. They are getting a lot of requests for iPads and are trying to come up with a procedure for support
   b. Online Teaching & Learning Committee – are discussing Distance Education recommendations from Accreditation
   c. They are considering a NetTutor pilot plan over the summer semester
   d. The power failure affected about 80 computers; also affected Library services and elevators. Impacted Library services to students who were unable to get to the second floor.
2. Grossmont TTLC Report –
   a. Membership has been solidified
   b. 4 people from GC are attending April 9 Online Education Initiative in Long Beach
3. Blackboard
   a. Rolling restarts will be scheduled on Friday mornings at 1am to help performance and stability of the system
   b. Archiving and deletion of old containers – CC has approved archive and deletion of containers older than 7 semesters. GC will take this item to IAC, TTLC, and Distance Learning Committees. Instructors are also able to archive their own containers. There is a question of compatibility when restoring older archived containers to newer versions of Blackboard.
   c. Extra Snapshot run during the day – IS will contact Blackboard to get specifics
   d. Upgrades
      i. Test Server
         1. Schedule upgrade to 1H 2014 version as soon as available to evaluate it
      ii. Production Server –
         1. Schedule upgrade to 1H 2014 version on June 6 with customizations done on June 7
         2. Cancel upgrade if too many problems after reviewing version on test server
         3. Internships Building Block: The company would be happy to talk to Grossmont about this Building Block. Cuyamaca is interested in activating it. Brian will talk to Peter White about it.
   e. Dates for making containers unavailable: 2014SP – Jun 17, 2014; 2014SU – Aug 21, 2014

4. Email in the cloud Office 365
    a. Brian wanted to know what the committee thought about the concept of student/staff/faculty email in the cloud and designating this email as the official communication email to students, staff, and faculty.