

**GROSSMONT-CUYAMACA COMMUNITY COLLEGE DISTRICT  
INSTRUCTIONAL TECHNOLOGY ADVISORY COMMITTEE (ITAC)  
MEETING AGENDA  
OCTOBER 15, 2015 – 10:50 a.m. to 11:30 a.m.  
VIDEO CONFERENCE - CUYAMACA I-107 & GROSSMONT DISTANCE ED ROOM**

**New and Relevant Issues to Be Discussed**

1. Cuyamaca ITC Report
2. Grossmont TTLC Report
3. Blackboard
  - a. Blackboard completed re-archiving courses on October 8, 2015. They are now transferring the content to our drive. This process takes weeks. IS will begin deleting old semester containers from Blackboard after receiving a good copy on the archive hard drive. Semesters being archived are Spring 2008 through Spring 2013. Development containers are not being archived.
  - b. Cindy Morrin would like us to install Collegescope Human eSources Building Block. 'It is a new interactive textbook we are using but the vendor is now designing it to plug into Blackboard. This will be very helpful for us in the future and for the students - to have one log in and to have it interact with the grading.' The vendor has sent the upload file and settings for both test and production installations. It has been installed on the test server for review.
  - c. Pat Newman would like her SNAP 2013 Blackboard course to be able to sync grades. This requires Web Services features to be enabled which we have not needed to do with other vendors. The Web Services feature itself allows external entities to add/update items within Blackboard.
  - d. Whiteboard – Vendor contacted me Oct 9 to say they were investigating the java script issue (whiteboard windows prevented from opening).
  - e. Dates for making containers unavailable: 2015SU – Aug 14, 2015; 2015FA – Jan 4, 2016; 2016SP – Jun 16, 2016
  - f. Canvas
    - i. If we migrate to Canvas, we will want to make sure instructors start to download their Grade Centers from Blackboard into Excel as we would not be able to restore an Blackboard archived course into Canvas.
    - ii. We are allowed 15 months for a complete conversion (3 months for implementation and then run BB and Canvas parallel for one year – Oct to Dec OR Apr to Jun – the last one currently scheduled runs Apr 2018 to Jun 2019).
4. MS Office 2013 – Deploy Week of July 27<sup>th</sup> to those with 8Gig
  - a. Email how to install if missed Popup Bubble in System tray - draft
5. Cuyamaca – CIS – Windows 10 & Office 2016 in Fall 2016
6. Course Descriptions on WebAdvisor
7. Athletics Website – externally hosted
8. Website Project – Working with Vendor on remaining enhancements.
9. Current IS Project list is posted on <http://intranet.gcccd.edu/is/status-of-projects.html>
10. ITAC – Membership/Charge – November Meeting

**Information Items – Discussed as Requested**

**Ongoing Projects with Change in Status**

1. Blackboard
  - i. Dates for making containers unavailable: Aug 14, 2015; 2015FA – Jan 4, 2016; 2016SP – Jun 16, 2016
  - b. Office 365 – Email migration Fall 2015 – 50Gig storage for staff and faculty – IS Staff migration coming in two weeks

2. Workday Deployment – New HR, Payroll, Finance system
3. Data Warehouse/DSS – Enrollment Management, additional resource, working with Research

### **Ongoing Projects**

1. Windows XP – Laptops – inventory
2. Wireless/Network Infrastructure Project
  - a. Assessments done, Purchased redundant Firewalls, purchasing new routers and core switches
  - b. HP Purchased Aruba Networks – Future Wireless will be using Aruba product line
3. DARS (Degree Audit Reporting Systems) – Fall 2015
  - a. Working on Performance, and secure authentication
  - b. Disclaimer, Catalog Rights, link to WebAdvisor, demo

### **Meetings for 2015**

1. Fall dates will be 11/19 & 12/17