



GCCCD Vision, Mission and Value Statement

Vision: Transforming lives through learning.

Mission: Provide outstanding learning opportunities that prepare students to meet community needs and future challenges of a complex, global society.

Value Statement: Cultivate a student-centered culture of excellence, trust, stewardship, and service.

Public Safety, Parking & Campus Services Committee

April 23, 2015, Meeting Agenda

Chair:	Nicole Conklin	<input checked="" type="checkbox"/>	Members Present	<input checked="" type="checkbox"/>
Director-Campus and Parking Services (CAPS)				
Associate Dean-Student Affairs – Cuyamaca	Lauren Vaknin	<input checked="" type="checkbox"/>	Academic Senate Representative – CC	<input type="checkbox"/>
Associate Dean-Student Affairs-Grossmont	Victoria Kerba-Miller	<input checked="" type="checkbox"/>	Academic Senate Representative – GC	<input type="checkbox"/>
GCCCD/ Sheriff's Office Sergeant	Rich Goggin	<input checked="" type="checkbox"/>	Classified Senate Representative	<input checked="" type="checkbox"/>
GCCCD/Sheriff's Office Deputy	Deputy on duty at site – alternate GC, CC	<input type="checkbox"/>	Director-Facilities Planning, Dev. & Maintenance	<input checked="" type="checkbox"/>
CAPS Specialist	Specialist on duty at site – alternate GC, CC	<input type="checkbox"/>	Director-Campus Facilities – CC	<input checked="" type="checkbox"/>
Cuyamaca College Representative At Large	Scott Herrin	<input type="checkbox"/>	Director-Campus Facilities – GC	<input checked="" type="checkbox"/>
Grossmont College Representative At Large	Jeff Lehman	<input type="checkbox"/>	Director-Communications and Public Information	<input type="checkbox"/>
District Services Representative AT Large	Pending	<input type="checkbox"/>		
Other Attendee: Sue Rearic			Recorder: CAPS Administrative Support	<input checked="" type="checkbox"/>
			Vanessa Porras	

1. Committee history	Sue Rearic
2. Committee charge	Sue Rearic
3. Quarterly communications	Sue Rearic
4. BP/AP 3325 Skateboards, Roller Skates, Bicycles, and Other Recreational Wheeled Vehicles – review and propose changes	Nicole Conklin
5. Parking update	Nicole Conklin
6. Smoking issues	Nicole Conklin
7. Establish meeting schedule	Nicole Conklin
Additions to the Agenda:	
Org Chart, Update on Sheriffs Contract, Service Animals on Campus, Construction Updates.	Various

4/23/15- Meeting Minutes

1. Committee History

- a. Sue Rearic reviewed the process from transition task force to the Public Safety, Parking and Campus Services Committee.

2. Committee Charge

- a. The committee will serve in an advisory capacity to the Chancellors Cabinet on matters concerning public safety, parking, facilities and other matters.

3. Smoking on Campus

- a. Nicole Reviewed recent incidents with smoking that have made it difficult to enforce. One specific problem mentioned was faculty smoking in their vehicles while on campus.
- b. Nicole will draft a change to the AP 3560 regarding specifically not smoking in vehicles while on campus.
- c. It was agreed upon that an email at the beginning of the summer semester should be sent to remind faculty and staff to set positive examples regarding the smoking policy should be sent.
- d. A quarterly newsletter was also discussed to help people navigate policies, procedures, CAPS and Sheriffs duties. The newsletter should contain information regarding parking permits and when permit enforcement will begin each semester.

4. Parking Permits

- a. Citing will begin on June 15th for the summer session.
- b. An update is needed for the quick reference link. It seems too long as a quick reference and can be shortened.
- c. Amy asked a question about potential bidders coming on to campus and needing permits. Nicole explained there are 3 ways to obtain parking and placing information in bid documents. Also, all managers should be informed of the policy. Nicole has already spoken to Linda Bertolucci and will continue to update managers as needed.

5. Organizational Chart

- a. It was agreed upon to list deputies in the organizational chart as Deputy 1, Deputy 2, Deputy 3 and Deputy 4 rather than by name.

6. Update on Sheriffs Contract

- a. Sue provided an update on the Sheriffs contract and services. A letter to the colleges will be coming out in the next day or two with a public safety update.
- b. Contract has been negotiated to be 4 officers, 1 Sergeant and 1 vehicle per site, per employee.

7. Service Dogs on Campus

- a. It was clarified that when a dog is sited on campus CAPS always investigates. It has been found that the department of justice states we cannot ask for paper work when someone claims to own a service dog. We can only inquire as to if the dog is indeed a service animal.
- b. There was a suggestion to Nicole from faculty to add more signage regarding dogs but the committee agreed there is already too much signage posted and it would become overwhelming.

8. Skateboarding

- a.** Richard is going to look into whether or not we can cite a student for skateboarding.
- b.** Nicole is going to check on CAPS personnel asking for ID for students who do not comply with board policy or are repeat offenders.
- c.** The board policy needs to be updated. There were suggestions to draft an AP to BP 3525.
- d.** Included in the newsletter should be instruction to all staff that is it ok to tell students there is no smoking, skateboarding or animals allowed on campus.

9. Construction Update

- a.** Bruce updated us on the gravel staff lot at Cuyamaca which recently became the site of the new weight room. He will be adding some ADA parking and Rental Van Parking in the coming weeks.
- b.** Grossmont will be rebuilding several lots on campus in Summer 2015- 2, 3, 4, 4A. A notice will be sent to campus personnel and they should expect some disruption in their work day.
- c.** Cuyamaca will have summer 2015 roadwork at access/fire roadways.

Next meeting date and time TBD. Email sent 4/23/15 asking for availability per NC.