# GCCCD STUDENT SUCCESS COMMITTEE MEETING

Thursday, February 21, 2013, 2:00 to 3:30pm
Grossmont College Conference Room

**Present:**
Jeff Baker, VP Student Services-GC (Co-Chair)
Teresa McNeil, Interim VP Student Services-CC (Co-Chair)
Chris Hill, Office of Academic Affairs-GC
Marsha Gable, Dean of Counseling Services-GC
Brian Nath, Senior Dean, Information Systems
Sue Gonda, Academic Senate President or Designee-GC
Donna Hajj, Chair, Counseling-CC
Alicia Munoz, Academic Senate President & Basic Skills Coordinator-CC
Christopher Tarman, Senior Dean Research Planning & Institutional Effectiveness-District
Nancy Asbury, Recorder-GC

Introductions were made around for the first meeting of the semester.

**I) District Charge (completion agenda/access & success, legislative changes, Student Success Plan)**
Jeff Baker provided the group with some background on this committee which started out as the
Enrollment and Student Success Task Force (ESSTF) and was built around enrollment priority changes.
The discussions at the National and State level around completion, access and student success led to the
development of 22 Student Success Task Force Recommendations which are slowly becoming law, one
of which is the Student Success Act of 2012.  All of this led to ESSTF evolving into a district wide
Student Success Committee to develop a district wide Student Success framework to address the Student
Success Task Force Recommendations ,the ARCC 2.0 scorecard and staying abreast of any legislative
changes. The ARCC 2.0 scorecard is the driving force of this committee as ultimately our institutions
will be evaluated based on the scorecard.  ARCC 2.0 is made up of measureable outcomes (end
points/degree, certificate completion, transfer related outcomes and momentum points/completion of 30
units, completing 3 consecutive semesters).  The Chancellor and DCEC discussed the need for a
committee that focuses on the components of the Student Success Task Force Recommendations and the
ARCC 2.0 scorecard which is the framework that led to this group coming together.  Jeff stated that we
may want to relook at the makeup of this group as this is a working committee that needs to understand
the Task Force Recommendations.  There needs to be a plan at each college so that when we plan and
fund projects we are cognizant of this framework.

**II) Colleges Planning Infrastructure**
Chris gave the group an overview of the planning structure at Grossmont which includes an
evaluation/assessment piece that looks at how we are doing through the Institutional Excellence Council
(IEC) and a planning piece that develops the actual plan through Planning & Resources Council.  We
want to be institutionally strategic in our efforts and build in some of the components discussed today
into a rubric by which we make decisions on funding our Basic Skills Initiatives and activity proposals
and determine the measurable outcomes that will lead us toward these efforts.  Jeff reported that the
recommendations are an unfunded mandate at this time but eventually some of the dollars may be
channeled back through the Student Success Initiative.

**III) Scorecard Framework (Student Success Plan)**
Jeff distributed and discussed the scorecard summary sheet and a diagram of completion by design which is design based on momentum in order to support students in moving them toward success. Five of the seven scorecard metrics include the following:

- **Student Progress and Achievement Rate** (success in completing a degree, certificate or transfer related outcome).
- **Persistence Rate** (continuously enroll in three consecutive primary terms)-momentum point.
- **At least 30 Unit Rate** (achieve at least 30 units after six-year term)-momentum point.
- **Remedial to College Preparation Rate** (students who start out at levels below transfer in English, Math and/or ESL are tracked to determine if they successfully complete a college-level course).
- **Career Technical Education (CTE) Progress Rate** (students focused in a single discipline of career technical education are tracked over six years to determine their success in completing a degree, certificate or transfer related outcome).

Jeff reported that the next report will be with the ARCC 2.0 scorecard but we have until next year to give our board report due to the transition to the new scorecard. Jeff discussed designing a framework for our district and determining the measureable outcomes and key components that will drive us toward the endpoints and help our students be successful.

Brian Nath stated he will report back to the group on the "to do" list of things that need to be done prior to Fall 2014 as decisions are made. The three sub groups that work independently but report back to this group are as follows:
1) Enrollment Priorities Task Force-in the process of finishing up
2) Cynosure (online orientation)/not a task force-implementation in process
3) DARS (degree audit reporting system-software tool for charting a student's progress toward their degree)/not a task force. Brian provided the following status update of the DARS implementation: The software has been upgraded and audits are being conducted on both the old and new systems at both campuses with the same results just obtained, software will be installed in the evaluations offices, the vendor will come in March to recode the system, Donna Hajj and Kristi Kluka will be invited to view the new web look/provide input on changes and then the new version will be in their hands this term but not for students. Both evaluations offices are creating a needs list of what the new system needs to do which will be shared with this committee.

The group discussed adding additional working groups in the future that look at assessment/Accuplacer and Ed Plans. A suggestion was made to finish the work we have been doing 1st before moving forward.

**IV) Committee Charge/Makeup**
The group discussed and agreed to the following makeup of this committee as it moves forward:

VP Student Services-(both colleges/co-chairs)
VP Instruction/Academic Affairs-(both colleges)
Senior Dean Research Planning & Institutional Effectiveness
Senior Director, IS
Dean Counseling-(both colleges)

Academic Dean-(both colleges)
Academic Senate President-(both colleges)
Counseling Chair-(both colleges)
Faculty co-chair of Basic Skills at Grossmont/Student Success at Cuyamaca-(both colleges)
Student Representative-(both colleges)
*Faculty members should have a balance between instruction & Student Services.

The group discussed and agreed to the following charge of this committee: *The primary purpose of the Student Success Committee is to serve as a means for district wide collaboration regarding student success initiatives. The committee will provide leadership with the planning, implementation & evaluation of a student success framework that includes, but is not limited to components of the Student Success Task Force Recommendations, America Association of Community College reports, ARCC 2.0 and college and district strategic areas of focus. In addition, the committee will monitor and make policy and procedural recommendations to DCEC regarding legislative changes, such as the Student Success Act of 2012, Title 5, and Education code.*

The following items will be standing agenda items:
1) Legislative updates
2) Reports from working groups

## V)  Moving forward
Jeff discussed developing a district wide student success framework including momentum points that will drive us toward success as part of our goals. The group will look at KPI data at the next meeting. *Action Item:* Jeff will send the committee some articles to read prior to the next meeting that are related to student success/measureable outcomes for indicators that will help move us forward.

The starting point for this committee will be to look at ARCC 2.0 data and then KPIs or momentum points that drive us toward those goals and then to prioritize and decide where we want to put our energies to help drive us. There was discussion about identifying the framework, measureable outcomes and momentum points and then evaluating where we are relative to those.

Jeff stated he hopes to have some type of framework designed by May so we are ready for Fall. The group concurred to keep the meetings 1.5 hours in length at this time and possibly schedule a ½ day retreat down the line.

Meeting adjourned at 3:30 pm.