



STUDENT SUCCESS COMMITTEE MEETING

Thursday, September 19, 2014
Video Conference

MEMBERSHIP	Scott Thayer, VPSS, CC (co-chair)	Chris Hill, Interim VPSS, GC (co-chair)
	Wei Zhou, VPI, CC	Katrina VanderWoude, VPAA, GC
	Marsha Gable, Dean, Counseling, CC - absent	Martha Clavelle, Dean, Counseling, GC - absent
	Nicole Jones, Counseling Chair, CC - absent	Cruz Cerda, Counseling Chair, GC
	VACANT, Academic Dean, CC	Beth Smith, Interim Sr. Dean, College Planning & Institutional Effectiveness, GC
	Alicia Munoz, Academic Senate President, CC - absent	Mike Reese, Academic Dean, GC
	Lauren Halstead, Faculty Co-Chair, Basic Skills Committee, CC - absent	Sue Gonda, Academic Senate President, GC
	Victor DeVore, Supervisor, Admissions & Records, CC	Steve Baker, Faculty Co-Chair, Basic Skills Committee, GC
	Chris Tarman, Senior Dean, RPIE, District	Aaron Starck, Interim Dean, A&R/Financial Aid, GC
	Emily Smith, Consultant, Information Systems - absent	Brian Nath, Senior Director, Information Systems, District
	Jessica Yakou, Student Success Coordinator, CC	Natalie Ray, High School/CTE Partnerships Program Director, GC
		Dave Dunn, Counseling Faculty, GC
RECORDER	Gwen Nix, CC	

1. Review and approval of minutes from August 7, 2014

Thayer called the meeting to order at 2:05pm. Introductions were made.

After a review of the minutes from August 7, they were approved by consensus.

2. Review of committee's Charge and Composition

Committee members reviewed the Charge and Composition.

Recommendations were made regarding the Charge, including:

- ✓ Changing the word “evaluation” to coordination
- ✓ Changing the wording “a comprehensive student success plan....” to “comprehensive student success plans....”
- ✓ ARCC 2.0 is now Student Success Scorecard
- ✓ Adding the word “relevant” relating to legislative changes
- ✓ Updating Title V to Title 5

With regards to Membership, the committee recommended:

- ✓ Having the Vice President of Student Services co-chair committee with the Vice President of Instruction/Academic Affairs (rather than both VPSSs co-chair)
- ✓ Remove the Faculty co-chairs of the Basic Skills Committee from both colleges from the membership.
- ✓ Include representation (as needed) from Basic Skills, Student Equity, and Student Success & Support Programs Committees. It was noted that many current committee members also serve on these committees and could provide a report on their respective committees.
- ✓ Add to the membership the Supervisor and Dean of Admissions and Records for both colleges
- ✓ Add to the membership the Student Success Coordinators from both colleges

VanderWoude recommended that Thayer and Hill continue to lead the committee this year as co-chairs. She will shadow Hill for the remainder of the year, and then assume co-chair duties with Thayer for the following year. When a new VPSS is hired for Grossmont College, they will be able to co-chair with Zhou the year after. The committee agreed.

Gwen Nix (Recorder) will track the changes to the Charge and Composition and forward it to the co-chairs for review. It will then be sent to the committee for review and approval before being forwarded to DCEC.

3. College SSSP/Student Equity Plan Updates

- Update on SSSP meeting in Sacramento
- SSSP Plan due October 17
- Student Equity Plan deadline extension

Hill provided a brief update on the recent SSSP meeting in Sacramento. The meeting provided tracking progress from around the state. She noted that with SARS and MIS reporting that our colleges were ahead of the game with compared to other colleges throughout the state.

Hill also noted that the plan is more like a report, and not just a plan. She stressed the importance of aligning every activity in the report to the budget, and being as comprehensive as possible in the budget and activities.

It was noted that the plan did not necessarily match the template that was provided by the State Chancellor’s office, with the chancellor’s office seeing the SSSP as a plan, and not just as a comprehensive report.

Thayer informed committee members that the actual student success budget will be released in early October.

Questions arose regarding tutoring services. According to Hill, student services funds cannot be used for basic tutoring, but funding would have to come from the general account and/or matching funds.

Regarding the Student Equity Plan, it was noted that tutoring funding should come from the student equity funding. The date to submit the plan to the State Chancellor's office has been delayed to January 2015. This will allow time to add the veterans' programs to the Student Equity Plan. It will be presented to the District Board in December 2014.

It was noted that the funding for the Student Success and Support plan went to the individual colleges, while funding for the equity plan was provided to each college district. The equity funding will be divided between Grossmont and Cuyamaca College using the district's funding distribution formula.

4. SS Taskforce update

Nath provided an update from the Student Services Technology Taskforce. The initial education plans are now available online. The information will be shared with the colleges' counselors. Plans are being made to provide training for evaluators with regards to coding. There are also on-going conversations with evaluators to understand better the issues with degrees and course requirements from other colleges as they relate to degree audits.

5. BPA priorities in 2014-15

It was requested of Thayer to resend the BPA report to committee members. Hill also requested that Thayer send to committee members the list of highlights of the year that he created.

Thayer requested that committee members review the BPA to see what areas the committee can move forward on in the fall.

The BPA will be reviewed at an upcoming meeting.

6. Budget

Thayer reported that budget templates for the SSSP and Student Equity plans have been distributed to the colleges. He reported that the State Chancellor's office reduced the matching funds; it is now a 2:1 match, down from a 3:1 funding match.

Budget plans are due October 17, 2014.

7. eTranscripts

DeVore reported that the district is looking into the possibility of contracting with Credentials, a transcripts depository warehouse. Nath reported that he has already contacted the company to get pricing information, and the steps needed to implement the program. DeVore informed committee members that there are also schools that utilize Colleague and are using the Credentials transcripts program.

Nath reported that he will be visiting each president's cabinet meeting to present next year's technology plan as it relates to student success.

8. Assessment exemptions for math and English

Ray distributed a document comparing the assessment exemption differences between both colleges. She noted the differences could have to do with communications between both colleges.

Nath queried that if coding for students is equivalent between both colleges, then the discrepancies could be cleared at both colleges.

Hill recommended that this could be a departmental discussion to align the assessment exemptions for both colleges. It was agreed that the information get communicated to the department chairs.

9. Sharing of outreach calendars in one document

Hill inquired of the committee if the outreach efforts of both colleges should be more coordinated, preventing multiple visits to high schools from both college's programs. Thayer suggested working with GUHSD/GCCCD Alliance in scheduling visits to feeder high schools.

The biggest concern was high school students having the opportunity to complete the matriculation process for either college.

Yakou stressed the importance of students thinking of community college as their first choice, rather than their last resort. She also announced that Got Plans, a college/college event, will be held at Cuyamaca College on Saturday, October 11.

Ray reported that she is planning a high school counselor's breakfast in the fall. DeVore reported that prior to budget cuts, Cuyamaca College used to host a high school counselor's luncheon, with many student services departments providing information.

It was agreed that more discussion was needed.

Thayer adjourned the meeting at 2:59pm.