

GCCCD STUDENT SUCCESS COMMITTEE MEETING

Thursday, March 20, 2014
Grossmont College
College Conference Room

MEMBERSHIP	Scott Thayer, VPSS, CC (co-chair)	Peter White, Interim VPSS, GC (co-chair)
	Wei Zhou, VPI, CC - absent	Katrina VanderWoude, VPAA, GC
	Marsha Gable, Dean, Counseling, CC	Howard Irvin, Interim Dean, Counseling, GC - absent
	Nicole Jones, Counseling Chair, CC	Kristi Kluka, Counseling Chair, GC
	VACANT, Academic Dean, CC	Chris Hill, Sr. Dean, College Planning & Institutional Effectiveness, GC
	Alicia Munoz, Academic Senate President, CC	Steve Baker, Academic Dean, GC
	Lauren Halstead, Faculty Co-Chair, Basic Skills Committee, CC - absent	Sue Gonda, Academic Senate President, GC
	Victor DeVore, Supervisor, Admissions & Records, CC	Mike Reese, Faculty Co-Chair, Student Success Committee, GC
	Julie Duong, Student Representative, CC - absent	Nick Montez, Supervisor, Admissions & Records, GC
	Chris Tarman, Senior Dean, RPIE, District	Henry Gaudet, Student Representative, GC - absent
	Emily Smith, Consultant, Information Systems	Brian Nath, Senior Director, Information Systems, District
RECORDER	Gwen Nix	

1. Review of Minutes from February 20, 2014 meeting

VP Thayer called the meeting to order at 2:10pm. Introductions were made.

After a review of today's agenda, there were no changes or additions. After a review of the minutes from February 20, 2014, they were approved by consensus.

It was noted that the next committee meeting is scheduled during the week of spring break. It was suggested at looking at an alternate meeting date. It was suggested moving the meeting back one week to Thursday, April 24, from 2:00 to 3:30pm. A follow-up email will be sent to committee members.

It was also noted that this committee is not in line with the district-wide schedule of alternating meeting locations. It was suggested, and agreed upon, that the April meeting would, again, be held at the Grossmont College campus. The May 15, 2014 meeting would be held at Cuyamaca College.

2. SSSP Updates

a. SSSP Plan

b. Student Equity Plan

VP Thayer informed committee members that he and VP VanderWoude recently attending a joint CIO/CSSO conference where the final templates for the SSSP plan and the Student Equity Plan was announced. VP Thayer noted that the SSSP Plan is due to the State Chancellor's office by October, and the Student Equity Plan's deadline has been extended to November 21, 2014. Both vice presidents think the district is in a good place with both mandates, with both colleges utilizing Cynosure, Accuplacer, and the development of the one-year student education plan. VP Thayer noted that both colleges had stopped developing/reviewing their student equity plans in the past, but those efforts have been revived. Using what has already been developed and the Student Chancellor's template, both colleges will be reviewing and updating their equity plans.

A question was raised as to whether the State Chancellor's office needs Board approval of the plan. VP Thayer will inquire as to whether the plans have to be vetted through the Board for approval before it is submitted to the State Chancellor's office. It was noted that the Chancellor's signature is required on the plans as approved.

Regarding the Student Equity Plan, questions were raised as to the data components on the equity plan. Since data has to be collected from both colleges, it was recommended that a representative from each college meet with Chris Tarman to review all the data for the equity plan. Chris Hill and Scott Thayer (or an appointee) volunteered to meet with Chris Tarman to look at the data, and that both colleges are collecting and reviewing the same data. It was recommended having this as an agenda item for the next IRPC meeting.

VP Thayer asked Marsha Gable to provide a brief overview of the work at Cuyamaca College in complying with the Student Success Act. M. Gable reported that a lot of the groundwork has been laid through the use of Cynosure. She acknowledged Kristi Kluka and Donna Hajj for their work on this project. Work is still being done on the education plan and orientation components as they need to come into ADA compliance. With Accuplacer, the college is working with the math and English departments to ensure that students are completing their assessment testing. M. Gable noted that one of the challenges they're seeing, especially in first-time students, is that students begin the process of assessment, but do not complete the entire process. Counseling is looking for ways to encourage students to complete all the steps in the assessment process.

M. Gable informed a committee member that at Cuyamaca College a part-time counselor has been hired to serve at the 3SP liaison. "Town hall" meetings are being planning to inform the college community on the student success implementation plan.

Kristi Kluka reported that Grossmont College is also looking at the number of students that started but did not complete the whole process. Her department has been sending our reminders to students to complete the process, which will aid them in qualifying for priority registration. She also reported that she and Nicole Jones (Cuyamaca College) have been working together to streamline the process district-wide.

Chris Hill informed committee members she has formed a taskforce to look at best practices college-wide, including student success. Recommendations will be made based on the feedback from the constituents groups within the taskforce.

Regarding education plans, V. DeVore stated that the State Chancellors office is looking at the development of a state-wide education plan. Because of his participation in a state-wide committee, Victor would like the District to be the test pilot for the new education planning tool. One of the aspects of the new tool would be a system-

wide web portal for students. Another component would be to have all transcripts digital and in a state-wide system, making them assessable for all colleges within the state. If the District serves as the pilot for this new program, it would be eligible to receive IT support and funding from the State Chancellor's office. He noted that it is a quick turnaround, with the pilot starting in mid-2015, with release to all colleges by end of 2015. The pilot web portal would be run side by side with the current system/process.

V. DeVore also informed committee members that he has volunteered to serve on a state-wide committee to review a student web portal. He will keep the committee informed of the process.

3. Student Success Taskforce Update

a. Next meeting – Monday, March 24, 1:00-2:00pm, Griffin Gate at Grossmont College

B. Nath informed the committee that the Student Success Taskforce has already meet twice. They are working at honing in on the elements that will be included in the MIS data for 2014. He announced that there will be a demonstration of College Source during Monday's meeting. A summary sheet will be distributed at the meeting outlining College Source's capabilities, with the goal of having a link on WebAdvisor for students to use, and making the degree audit system as precise as possible. One of the outcomes of the Taskforce is to come to a consensus as to what constitutes a comprehensive education plan

B. Nath also announced that another Taskforce is being created to review degree audits. No meetings have yet been planned for the Degree Audit Taskforce. He sees these two taskforces eventually merging as one is looking at the technology in developing a comprehensive education plan, and the other looking at the data that is needed to develop the comprehensive education plan. Both projects will merge, or could be two separate links for students on WebAdvisor.

4. BPA March 31 to April 2

B. Nath informed committee members that a decision as not yet been made as to where to hold the BPA meetings. Rosie Ibarra in the Chancellor's office has a list of the names of that that will be participating. He will keep the committee informed as to its location.

5. Roundtable / Other

C. Hill inquired as to whether students will participate in the upcoming BPA. It was noted that, due to the time commitment, students were not included in this BPA. She announced that she will be conducting focus groups, which will include student input.

A. Munoz informed committee members that she will be attending a meeting on common assessments for community colleges. She noted that the Governor has signed the agreement, but it has not been implemented. The agreements ties matriculation funds to common assessments. Five workgroups will be discussed, including English, math, and ESL.

S. Thayer adjourned the meeting at 3:20pm.