

## GCCCD STUDENT SUCCESS COMMITTEE MEETING

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Thursday, August 7, 2014  
Video Conference

<b>MEMBERSHIP</b>	<b>Scott Thayer, VPSS, CC (co-chair)</b>	<b>Peter White, Interim VPSS, GC (co-chair)</b>
	Wei Zhou, VPI, CC	Katrina VanderWoude, VPAA, GC
	Marsha Gable, Dean, Counseling, CC	Martha Clavelle, Dean, Counseling, GC - absent
	Nicole Jones, Counseling Chair, CC	Cruz Cerda, Counseling Chair, GC
	VACANT, Academic Dean, CC	Chris Hill, Sr. Dean, College Planning & Institutional Effectiveness, GC
	Alicia Munoz, Academic Senate President, CC - absent	Mike Reese, Academic Dean, GC
	Lauren Halstead, Faculty Co-Chair, Basic Skills Committee, CC - absent	Sue Gonda, Academic Senate President, GC
	Victor DeVore, Supervisor, Admissions & Records, CC	Steve Baker, Faculty Co-Chair, Student Success Committee, GC
	Chris Tarman, Senior Dean, RPIE, District	Aaron Starck, Interim Dean, A&R/Financial Aid, GC
	Emily Smith, Consultant, Information Systems	Brian Nath, Senior Director, Information Systems, District - absent
	Courtney Williams – for Marsha Gable	Jeff Lehman – for Sue Gonda
<b>RECORDER</b>	Gwen Nix	

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### 1. College SSSP Updates

Thayer reported that each college is planning to present their Student Success Plans to the Governing Board at the October meeting. Each college is in the revision phase of the plan, with each college following the template that was presented through the State Chancellor's Office.

It was noted that both colleges collaborated together in the development of their separate plans; both colleges working on district-wide initiatives such as Cynosure and Accuplacer, as well as the alignment of policies and procedures. Thayer reminded committee members that it was agreed, as a district, to have uniformity with both college's plans.

Hill reported that she gave Victor DeVore a hard copy of the Grossmont College's draft. Hill added that, due to VPSS transitions, Grossmont will spend additional time refining their plan.

It was recommended that, while listing all the services each college currently provides, including what planning is being done for the future such as electronic transcripts, educational plans, degree audits, etc. will be beneficial. There was agreement that the specific areas identified in the BPA be addressed and included.

White noted that by having them included in the plan, the colleges can utilize the SSSP funds for the things each college needs. Thayer agreed, stating that each college needs to work at prioritizing their tasks. A big piece of what each college wants to do is tied to technology. Thayer emphasized that importance of including technology is both plans that can be aligned across the district.

White reminded committee members that each Student Success Plan will be presented to the Board at the September 9 meeting. Vice President Thayer and Chris Tarman are working together for the Board presentation. Hill noted that the Board needs to review and adopt the Student Success plan since the deadline for submitting it to the State is after the October Governing Board meeting.

Thayer noted that the plans are being presented at the joint Academic Senate meeting during professional development week.

## **2. Student Success Taskforce**

The committee identified areas that are currently still being address, including clarification of accessibility on Cynosure. Taskforce members are continuing to work on DSPS accessibility. DeVore informed committee members that a SARS code has been created for DSPS students to capture their orientation attendance. It was noted that all SARS codes are now aligned district wide.

The committee was also informed that Counseling and DSPS can now use Image Now for education plans. Thayer noted that people within those departments

that need access for Image Now still need to be identified and receive training on how to use the new codes and upload the comprehensive education plans.

Staff at Grossmont College is continuing to work on providing student accessibility to the DARS system. There was discussion regarding providing an appropriate disclaimer statement. White had a copy of SDSU's disclaimer language which he will forward to others. He reported that the Counseling departments are in favorable to the DARS systems once the disclaimer statements are established.

Smith reported that she and Nath working at getting the DARS and SARS systems to communicate with each other.

Jones inquired about the possibility of piloting this system to a smaller group of students rather than releasing it district wide. DeVore commented that it could be a "soft launch" on the website; if students see it, they could use it. Students would need information on who to contact should they have trouble with the system. It was suggested having a FAQ section for students to refer to. It was also recommended that students go through WebAdvisor to keep with FERPA standards. Thayer suggested targeting students who are enrolled in the Counseling courses.

More discussion of the system will be addressed at the next Taskforce meeting. Thayer reminded committee members that the BPA prioritization will drive the Taskforce schedule.

### **3. Meeting schedule for 2014-2015**

The committee agreed to keep the monthly meetings to the 3<sup>rd</sup> Thursday of each month from 2:00 to 3:30pm. As a committee, it was agreed to meet via video conferencing. The committee will utilize CCC Confer during the meetings.

At the first meeting of the semester it was recommended to review the charge of the committee. Meeting dates will be: September 18; October 16; November 20; December 18; January 15, 2015; February 19; March 19; April 16; May 21

There was also agreement in the meeting schedule of the Student Success Technology Taskforce. That group will continue to meet every other week on their Monday schedule. Their meetings will also be held via video conferencing.

#### **4. Year in Review**

Thayer sent out a draft of committee highlight to Hill and White for their review. Some highlights included: enrollment priorities; both colleges working together on the Student Equity Plan and the Student Success & Support Plan; technology unity, including Cynosure, Accuplacer, and online orientation.

Hill complimented Thayer on putting it all together, and requested that a copy be sent to all committee members. It was suggested that the information could be used as an introduction to the Board presentation.

VanderWoude inquired about the Equity Plan workshop at Mesa College tomorrow. Both colleges have an outline of their Student Equity Plans. Thayer also has an outline of Cuyamaca College activities that are based on disproportionate impact information.

Meeting adjourned 10:08am.