STUDENT SUCCESS COMMITTEE

Thursday, April 21, 2016
Grossmont College, Distant Learning Room

MINUTES

MEMBERSHIP	**Scott Thayer, VPSS, CC (co-chair)**	**Katrina VanderWoude, VPAA, GC (co-chair) - absent**
	Wei Zhou, VPI, CC - absent	Marsha Gable, Interim VPSS, GC - absent
	Nicole Jones, Interim Dean, Counseling, CC	Martha Clavelle, Dean, Counseling, GC
	Jesus Miranda, Interim Counseling Chair, CC	Renee Tuller, Counseling Chair, GC
	Alicia Munoz, Academic Senate President, CC -- absent	Tate Horvitz, Academic Senate President, GC - absent
	Sheryl Ashley, Interim Director, Admissions & Records, CC	Wayne Branker, Supervisor, Admissions & Records, GC
	VACANT, Academic Dean, CC	Mike Reese, Academic Dean, GC
	Jessica Yakou, Outreach Coordinator, CC - absent	Natalie Ray, High School/CTE Partnerships Program Director, GC - absent
	Mary Eden, Interim Counseling Assessment Supervisor, CC	Lida Rafia, Associate Dean, Student Success and Equity, GC
	Chris Tarman, Senior Dean, RPIE, District	Courtney Williams, Interim Assoc. Dean of Student Services, GC
	Brian Nath, Director, Information Systems, District	Aaron Stark, Senior Dean, College Planning & Institutional Effectiveness, GC
	Laura Murphey, System Analyst, District	Dave Dillon, Counseling Faculty, GC
	Eric Lane, District Information Systems	Amir A. Law, Interim Dean, A&R/Financial Aid, GC
	My-Linh Nguyen, Counselor, CC (guest)	
RECORDER	Gwen Nix, CC	

Scott Thayer opened the meeting with a review of the minutes from March 17, 2016. The minutes were approved by consensus.

1. BOG Notification to Students
Wayne reported that approximately 2800 students have been notified of their negative academic status and could be in jeopardy of losing their BOG waiver. The notification did not call for any action on the students' part; it was intended to bring their academic status to their attention. He also reported that the work team is still working on the petition process with the two colleges; they're working to align the colleges' petitioning processes. It was suggested having a person from the Financial Aid office(s) to be part of the general petitions committee.

2. BP/AP Loss of Eligibility for BOG waiver
Amir informed committee members that work is being done on establishing the BP/AP related to the loss of eligibility for the BOG waiver. The policy is required to be in place by the end of the academic year. Both presidents' cabinets have been reviewing the policy; it has to be approved by the District Board at the June meeting. There have been questions to the Chancellor about additional information related to veterans and categorical program students. The goal is to give a consistent message between the two colleges. Amir encourage committee members to review the proposed policy and to contact him regarding any feedback.

3. DARS for Student Demo
Brian informed committee members that a work group has been meeting every Thursday to work on the development of the DARS system for students.   He demonstrated the conceptual framework on what the student will see when they log in to the system.   The goal is to provide the student with an unofficial degree audit that can assist them in choosing classes for their major and/or transferring to a four-year institution.   The system has been available for counselors' use, but now it can be available to students.

After the demonstration, Scott reminded committee members that the DARS degree audit prioritization came out of the BPA in addition to the planned education planning tool and web portal. Concerns were expressed that students using the system might not select the right major in the drop-down menus for their unofficial degree audit.   The question was asked as to whether the consultant met with counselors or the evaluators who would be meeting with students to get their feedback regarding the program. Brian assured committee members that the rollout for the new feature will be a "soft" rollout by not advertising the program and letting students find it on their own. Nicole reported that there have been students who are accessing the DARS reporting.   After the discussion, it was agreed that the program should be available for students in CTE programs and those students who are pursuing a certificate or an associate's degree.   It was agreed that students working towards ATD would be directed to make an appointment with a counselor. There was also agreement with the committee that a focus group of students should be created to use and review the degree audit system.

4. BlackBoard Pay Implementation Timeline
Eric informed committee members that BlackBoard Pay will be coming online in mid-June. The updated timeline is posted on their intranet site. Students will be notified beginning in May about the new services. Departments within Student Services will be meeting to discuss the marketing and a plan to get the information out to students. CSM will begin offering training in the coming weeks.

5. WebAdvisor Functionality – Open Classes Listing
There were questions as to whether WebAdvisor would be able to daily list open classes. Brian reported that the system failed the first time this was done, and faster software would be needed. Separate reports can be created to list open classes and those could be refreshed daily.

Brian will bring this issue before the Technology Coordinating Committee.

6. Revisiting Probation & Disqualification Process (Wayne Branker)
Wayne informed committee members that work is being done to tie these two processes together, in addition to BOG waiver loss and loss of priority registration. A small group, which will include Wayne, Renee Tuller, Jesus Miranda, Sheryl Ashley, and Brian Nath, will be working together to review these

processes. It was also recommended to include representation from Financial Aid. One of the goals of the work group will be to make the processes consistent between the two colleges.

Renee also informed committee members that a new Board policy regarding academic renewal should be in place to assist students in transferring.   It was recommended that this policy should be consistent in time with the new catalog production so the new policy can be included.

It was recommended that the academic renewal policy be reviewed in DEC and the work being done on the policy.

7. Revisiting Enrollment Priorities Process (Summer alignment with Fall & Spring) (Wayne Branker)
Deferred

8. Technology State Update (Brian Nath)
Deferred

The meeting was adjourned at 3:40 p.m.