



STUDENT SUCCESS COMMITTEE

Thursday, May 19, 2016
Cuyamaca College, E-106

MINUTES

MEMBERSHIP	Scott Thayer, VPSS, CC (co-chair)	Katrina VanderWoude, VPAA, GC (co-chair) - absent
	Wei Zhou, VPI, CC - absent	Marsha Gable, Interim VPSS, GC
	Nicole Jones, Interim Dean, Counseling, CC	Martha Clavelle, Dean, Counseling, GC -- absent
	Jesus Miranda, Interim Counseling Chair, CC	Renee Tuller, Counseling Chair, GC
	Alicia Munoz, Academic Senate President, CC -- absent	Tate Horvitz, Academic Senate President, GC - absent
	Sheryl Ashley, Interim Director, Admissions & Records, CC	Wayne Branker, Supervisor, Admissions & Records, GC
	My-Linh Nguyen, Counselor, CC	Mike Reese, Academic Dean, GC
	Jessica Yakou, Outreach Coordinator, CC - absent	Natalie Ray, High School/CTE Partnerships Program Director, GC - absent
	Mary Eden, Interim Counseling Assessment Supervisor, CC -- absent	Lida Rafia, Associate Dean, Student Success and Equity, GC -- absent
	Chris Tarman, Senior Dean, RPIE, District -- absent	Courtney Williams, Interim Assoc. Dean of Student Services, GC
	Brian Nath, Director, Information Systems, District	Aaron Stark, Senior Dean, College Planning & Institutional Effectiveness, GC
	Laura Murphey, System Analyst, District	Dave Dillon, Counseling Faculty, GC
	Eric Lane, District Information Systems -- absent	Amir A. Law, Interim Dean, A&R/Financial Aid, GC
	VACANT, Academic Dean, CC	
RECORDER	Gwen Nix, CC	

1. Title IX Mandate / Haven Plus / Notification to Students (Dr. Lauren Vaknin, Associate Dean, Student Affairs, Cuyamaca College)

Due to a student emergency Lauren Vaknin was not able to attend. Deferred to next meeting. Scott did report that the Haven Plus program has been piloting with a small cohort of students. The goal is to roll out the program in the fall for all students. The online modules will facilitate the new mandate in requiring all new students to receive sexual assault awareness training. Brian reported that his team is currently working on a single sign on for students.

2. BOG Notification to Students Update

Scott informed committee members that notices has been sent to all students who are in jeopardy of losing their BOG waiver for the next year. While the notifications that were sent out joining with the two colleges interventions will be college specific in assisting the students that could lose their BOG waiver due to academic performance.

3. BP/AP Loss of Eligibility for BOG Fee Waiver Update (Amir Law)

Amir reported that the new BP/AP policy needs to go to the Governing Board in June. The new policy has been vetted through the Financial Aid and Counseling offices and has been approved and endorsed by both Academic Senates. The new policy will now move forward to the DCEC for recommendation before going before the Board. Amir added that revisions can be made later as more information becomes available or if the laws change. Once adopted, the new policy will go through the normal cycle of review.

4. Probation & Disqualification Process Update (Wayne Branker)

Wayne updated the committee on the work being done on the student probation and disqualification notifications. A work group comprised of staff from Financial Aid, Counseling, and Admissions and Records from both colleges have been working on the notifications wording and implications for each of these situations. The work group wants to make it clear for the students to understand what services are still available to them and what the possibilities and consequences are if they are on probation or disqualified. The group is also working on aligning the processes with both colleges. His goal is to implement the notifications by spring 2017.

Wayne also informed committee members that there has been a lack of communication with students who have been put on academic probation. There is currently no policy in place right now to have to notify students that they are on academic probation. It was suggested that the same work group could draft a letter for students who are placed on academic probation that could be reviewed by both colleges. It was noted that any changes to the disqualification process needs to be vetted through the Academic Senates and could take up to a semester or year to go through the vetting process. It was also noted that students can submit a petition to be removed from academic probation which would allow them to continue to take classes. Renee informed committee members that Grossmont College students, who are placed on academic probation, are required to take a series of classes, as well as having to submit a petition to be reinstated and continue with their course of study.

There was agreement that the work group should continue to meet. Progress updates will be reported to this committee. Wayne will send out an email to select people (within Financial Aid, Counseling and A&R) to be part the workgroup or recommend someone else from their area. In meantime, the process will continue as it has been.

5. Summer/Fall Registration

Scott reminded committee members that summer is open registration and fall registration for classes will begin on June 13, which is a month earlier than in the past. It was acknowledged that this will have an impact on the Counseling offices once students are notified by email as to their registration date/time.

Wayne presented a proposed registration timeline for fall 2016, which spreads out the registration period over a longer period of time. He noted that the proposed timeline of priority group registration would be affected by faculty getting their grades in on time. The vice presidents of instruction will need to encourage faculty to get their grades on time based on their contractual obligation. Grades have to be posted to determine the students' priority registration group.

Concerns over the proposed timeline included:

- Reduced staffing in Counseling.
- Counseling faculty have already submitted their work schedules through June 2017. The new timeline would have the greatest impact in July when most of the counseling faculty are off contract.
- High school students, who have completed the matriculation process, having a priority registration date before their high school graduation date in late June.
- Most counselors are off contract in categorical programs.

It was noted that if the district moves to a compressed calendar, this could potentially move registration dates up further. The ideal would be for students to register for their fall classes before the end of the spring semester and leave campus.

After much discussion it was determined that we either have to keep to the status quo or implement the new timeline. Wayne reported that Grossmont College staff are supportive and Information Systems is ready to move forward with the changes. Nicole requested that she and her staff have a little more time to review the proposal and look at the counseling staffing schedule for the summer. Jesus commented that Cuyamaca has already made accommodations based on knowing that the dates were moved up for registration. He and Nicole requested some time to look through their department's schedule for the summer.

Wayne noted that there could be a "Plan B" which would include keeping the process going as it has been in the past and not taking into account the spring grades. The class schedule for fall should be available to students in the next couple of weeks; registration notices could go out sooner but keep the same priority registration schedule as it's been in the past.

6. Majors List

Due to time constraints, this agenda item was deferred.

7. Technology Status Update (Brian Nath)

Due to time constraints, this agenda item was deferred.

8. Other

The meeting was adjourned at 4:00 p.m.