



## Technology Coordinating Council

Wednesday, October 16, 2019, 10:30 am - 12:00 pm  
Grossmont College – College Conference Room (10-106)

### Members:

AVC Research, Planning & Technology	Christopher Tarman	<input checked="" type="checkbox"/>	Faculty Rep, GC Tech Comm	Janet Gelb	<input checked="" type="checkbox"/>
VC Student & Inst. Success	Sean Hancock	<input checked="" type="checkbox"/>	Faculty Rep, CC Tech Comm	Curtis Sharon	<input checked="" type="checkbox"/>
GC Interim VPAA	Mike Reese	<input checked="" type="checkbox"/>	Classified Rep, GC Tech Comm		
CC VPSS	Jessica Robinson	<input checked="" type="checkbox"/>	Classified Rep, CC Tech Comm	Rhonda Bauerlein	<input checked="" type="checkbox"/>
GC Dean, LTR	Eric Klein	<input checked="" type="checkbox"/>			
CC Dean, LTR	Kerry Kilber Rebman	<input checked="" type="checkbox"/>	Guest	Jessica McKean	<input checked="" type="checkbox"/>
Director ERP Systems	Michael Carr	<input checked="" type="checkbox"/>	Recorder	Shannon Cadagan	<input checked="" type="checkbox"/>

### Minutes:

Item	Summary/Action
1. Welcome a. Membership	<p>There was discussion to clarify membership and appointments on the Council. Once the revised Governance Handbook is approved, the necessary requests will go out for appointments.</p> <p>The question about the meeting being attended via Zoom or another web-conferencing platform was raised. VC Hancock to consult with Chancellor's Cabinet regarding whether or not this would be permissible.</p>
2. Project List & Timelines	<p>AVC Tarman shared current project lists and timelines. It is important to note that the timelines are not all-inclusive, just major projects.</p> <ul style="list-style-type: none"> <li>• Student planning: Piloting first with small group for counselors</li> <li>• Self-Service: need to make final switch over from WebAdvisor. New processes that still need to train and communicate on.</li> <li>• A&amp;R optimization: Consultant currently on site.</li> <li>• Financial Aid: Consortium to develop module in order to process California awards automatically just like we do with Federal.</li> <li>• Curriculum Management – Waiting for the State outcome of RFP.</li> <li>• Library system: January implementation expected.</li> <li>• Office365: We need to develop policies around student emails and accounts. First need to determine how to govern network access and provide best support for students.</li> </ul>
3. Prioritization Rubric	<p>There is a need to revisit the proposed rubric to be used in the prioritization process. When the Council used the existing rubric in May, projects were decimal points away from each other. To create a little more spread, there is a proposal to go to a 5 point scale. Other recommendations included adding the prioritization that CTC has given on their list. Also, would be good to somehow capture some of the pre-work done at college(s).</p>
4. STANDING REPORTS: a. TAC b. Security Workgroup c. Website Committee	<p>It was mentioned that SARS Track may be brought to TAC soon for discussion as Cuyamaca's CTC has discussed and need to determine how/when the SOW process is triggered.</p> <p>Security Workgroup has met and developed goals for this year. They include items such as policy, training, and disaster recovery.</p>