Technology Coordinating Council

Thursday, May 16, 2019, 3:00-4:30 pm
Cuyamaca College – E-106

Members Present   X

Chair: Christopher Tarman

Role	Name	Present	Role	Name	Present
CC President	Julianna Barnes		CC Dean, LTR	Kerry Kilber Rebman	X
GC President	Nabil Abu-Ghazaleh		GC Dean, LTR	Matt Calfin	X
CC VPSS	Jessica Robinson		Faculty Rep, CC Tech Comm	Curtis Sharon	X
GC VPSS	Marsha Gable		Faculty Rep, GC Tech Comm	Janet Gelb	
CC VPI	Pat Setzer	X	Class Senate Rep	Rhonda Bauerlein	X
GC Interim VPAA	Mike Reese		HR Rep	Janet Snelling	
AVC RP&T	Christopher Tarman	X	VC Student & Inst. Success	Sean Hancock	
Director ERP Systems	Michael Carr	X	Recorder:	Shannon Cadagan	X

Minutes:

Item	Summary/Action
1. IT Project Prioritization	The first part of the meeting was dedicated to having those present use the proposed prioritization rubric on three pending projects having been provided both the off-cycle request and scope of work documents. The rubric is currently set to have a minimum score of 13 and maximum of 39. After going through the process there were some suggestions for improvement: - Provide a guide of where to find information compared to the rubric. - Increase the spread to a five-point scale on the rubric. - Add a "timing" aspect to the rubric (ex: why can't this wait?). - Scope document should have more detailed breakdown of hours/costs. - Sponsors available to answer questions.

2. Governance Survey
  a. Summary
  b. Survey Results
  c. Discussion Guidelines
	The Chair reminded that a summary of findings as well as the full results from the Council Evaluation survey were linked in the agenda. Communication appeared as the area that could use improvement. During discussion, comments were made that the council is still finding it's voice The true role also has yet to be clearly defined and solidified. When that does happen there may be a need for some training and/or resources.
	
	Membership Changes: ERP Director to take slot of Senior Director; Workforce & Organizational Development is now Student & Institutional Success.

3. Technology Plan	The group was asked to please read the draft Technology Plan and provide feedback.
4. STANDING ITEM: Security a. NCX Assessment	