Technology Coordinating Council (TCC)

Charge:

Provides vision, strategy, policy and planning recommendations for the adoption, implementation and maintenance of existing, new and emerging technologies. Serves in an advisory capacity to the District Executive Council concerning strategic direction, policies and recommendations for enterprise systems and technology. The council also provides the following:

- Recommendations to District Executive Council regarding vision, policy, planning and strategy regarding districtwide technology efforts

- Recommendations for policies and strategic priorities related to enterprise systems and technology and development and monitoring of the Information Technology Plan for enterprise systems, administrative computing, and instructional technology districtwide

- Communications on enterprise systems and technology status to stakeholder groups and existing councils and committees

- Communications regarding project prioritization and status with the Technology Advisory Committee (TAC). Receive information regarding priorities established by the TAC and provide feedback regarding those priorities

- Communications regarding technology initiatives from the College Technology Committees. Receive recommendations from the College Technology Committees regarding districtwide projects and forward to the District Executive Council as appropriate

- Provide quarterly updates to the District Executive Council on districtwide technology

- Coordinate technology improvements at each site for consistency of services to students and employees

Composition – Current:
- Associate Vice Chancellor, Research, Planning, and Technology (Chair)
- Vice Chancellor, Student and Institutional Success
- Vice President, Academic Affairs, Grossmont College*
- Vice President, Instruction, Cuyamaca College*
- Vice President, Student Services, Grossmont College*
- Vice President, Student Services, Cuyamaca College*
- Dean, Learning & Technology Resources, Grossmont College
- Dean, Learning & Technology Resources, Cuyamaca College
- Director, Enterprise Systems
- Faculty representative, Technology Committee, Grossmont College
- Faculty representative, College Technology Committee, Cuyamaca College
- Classified Staff representative, Technology Committee, Grossmont College
- Classified Staff representative, College Technology Committee, Cuyamaca College
- Resource Personnel: President, Grossmont College; President, Cuyamaca College; Vice President, Administrative Services, Grossmont College; Vice President, Administrative

Services, Cuyamaca College; Information Technology staff; and other representatives as required

NOTE: The Vice Presidents will alternate both campus and role. (Ex: Vice President, Student Services, Cuyamaca College will serve concurrent with Vice President, Academic Affairs, Grossmont College)

Recommended Changes and Updates Suggested:

- Update all titles
- Add a student representative
- Add an Adjunct Faculty representative
- Rotate IT Directors or include both systems and infrastructure
- Add Research & Planning representative
- Add District classified representative
- Add Vice Presidents of Administrative Services on a rotating basis

Reporting Relationships:

- Provides recommendations regarding district wide technology projects to and reports out regularly to the District Executive Council
- Receives regular updates from the Technology Coordinating Council regarding project prioritization and status and provides feedback
- Receives recommendations from the College Technology Committees, deliberates and forwards recommendations to the District Executive Council

Meetings:

Monthly to start and move to quarterly as needed

Technology Advisory Committee (TAC) – Charge

- Collaborate with the Chief Technology Officer regarding operational priorities and system enhancements for administrative and instructional technology.

- Establish and coordinate the work of advisory groups as required.

- Recommend the allocation of district resources to specific projects.

- Provide recommendations to the Technology Coordinating Council (TCC) concerning strategic planning, policies, standards, and procedures for administrative and instructional technology, including hardware and software.

- Provide regular updates regarding district wide technology projects to the TCC regarding project prioritization and status

- Recommend processes and prioritization related to the selection, implementation, and operation of administrative and instructional information technology.

- Assist in the creation and execution of the Technology Plan.

- Provide communication and consultation to constituent groups and existing councils and committees regarding administrative and instructional technology as requested

Composition – Current:

- Director, Enterprise Systems (Co-Chair)
- Dean, Learning & Technology Resources, Grossmont College (Co-Chair*)
- Dean, Learning & Technology Resources, Cuyamaca College (Co-Chair*)
- Vice President, Academic Affairs, Grossmont College**
- Vice President, Instruction, Cuyamaca College**
- Vice President, Student Services, Grossmont College**
- Vice President, Student Services, Cuyamaca College**
- Associate Vice Chancellor, Research, Planning, and Technology
- Instructional Design Technology Specialist, Grossmont College
- Instructional Design Technology Specialist, Cuyamaca College
- Manager, Technology Programs, Student Information Systems
- Manager, Technology Programs, Student Services, Grossmont College
- Manager, Technology Programs, Student Services, Cuyamaca College
- Senior Director, Fiscal Services
- Faculty Co-Chair, Technology Committee, Grossmont College
- Faculty Co-Chair, College Technology Committee, Cuyamaca College
- Academic Senate Student Services/Counseling representative, Grossmont College
- Academic Senate Student Services/Counseling representative, Cuyamaca College
- Academic Senate Distance Education representative, Grossmont College
- Academic Senate Distance Education representative, Cuyamaca College
- Admissions & Records representative, Grossmont College
- Admissions & Records representative, Cuyamaca College
- Financial Aid representative, Grossmont College

- Financial Aid representative, Cuyamaca College
- Student Services/Counseling representative, Grossmont College
- Student Services/Counseling representative, Cuyamaca College
    - Resource Personnel: Vice Chancellor, Business Services; Vice Presidents, Administrative Services; Instructional Computing Representative, Information Technology staff; Disabled Students Programs and Services representative, Grossmont College; Accessibility Resource Center representative, Cuyamaca College; and other guests as needed

NOTE: The Deans, Learning & Technology Resources will alternate role as Co-Chairs. ** The Vice Presidents will alternate both campus and role. (Example: Vice President Student Services, Cuyamaca College, will serve concurrent with Vice President, Academic Affairs, Grossmont College.)

Recommended Changes and Updates Suggested:
- Update titles
- Transition to practitioners who have hands on knowledge of systems and processes
- Consider having all IT Directors or rotate them
- Consider removing Deans and replace with practitioners appointed by VP's
- Add representatives from College Technology Committees
- Add functional members including:
    - A&R
    - Financial Aid
    - Counseling
    - Research & Planning
    - Distance Education
    - Information Technology
    - Human Resources
    - Finance
    - Library
    - Facilities

Reporting Relationships:
- Receives recommendations from Advisory Groups, deliberates and forwards recommendations to Chief Technology Officer
- Reports out project prioritization and status regularly to TCC and receives feedback

Meetings:
Bi-weekly