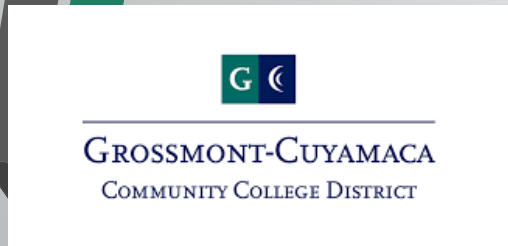




IT Governance Summit

Facilitated by Cambridge West Partnership, LLC



What is IT Governance and Why Have It?

Gartner Research on IT Governance

- According the Gartner Research IT governance is **“one of the most critical leadership disciplines required to enable organizations to execute on their operational and strategic goals”**. In addition, Gartner notes that IT governance does two important things:
 1. **Guides stakeholders in recommendation making** to ensure the organization accomplishes their business outcomes (*external governance or policy & planning*), and
 2. **Determines how those goals and objectives are accomplished** (*internal governance or operations*).
- Gartner also notes the following important key concepts that make IT Governance successful:
 1. Design of the right IT governance structure which **works within the institutions culture**, and
 2. Implementation of the structure to operate IT governance as a **recognized enterprise process for recommendation-making**.
- Gartner notes that CISOs are often tasked by their leadership to implement an IT governance capability in their enterprises and that CISOs need to understand that their role is to help establish governance through leadership, decision rights and structures, and be the custodian of the processes not the owner. The owner for IT governance ideally is the Board of Trustees as defined in Board Policies.



IT Governance Review Findings

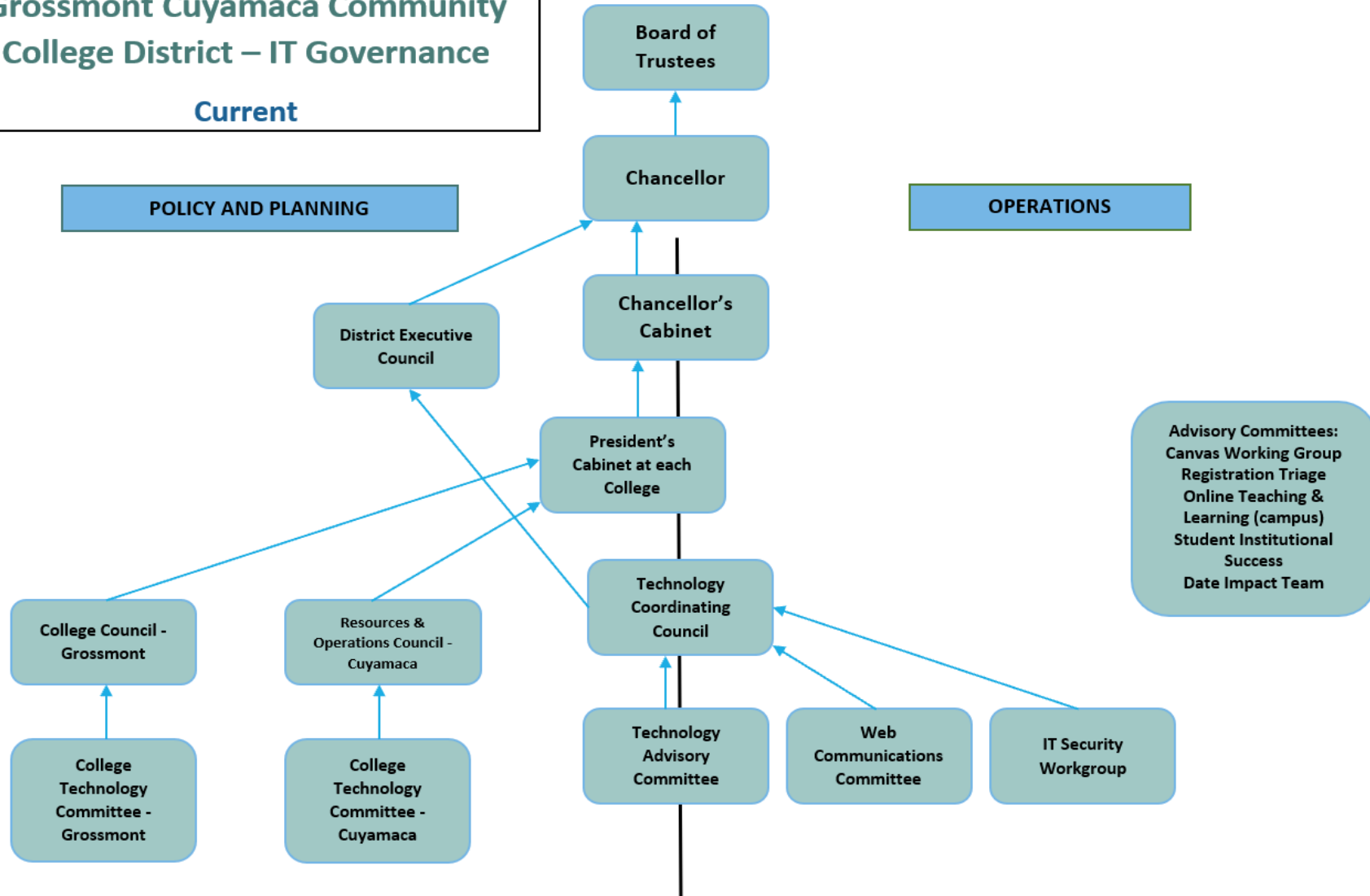
There are several components of the current structure that may be delaying recommendations and causing frustration in the deployment of systems. The major concerns are:

- **Policy/Planning recommendations are being co-mingled with operational recommendations** which is over-burdening some groups and rendering others ineffective; both the Technology Coordinating Council and the Technology Advisory Committee are making strategy and operational recommendations/decisions
- **The functions for the Technology Coordinating Council and Technology Advisory Committee are not clear** and are duplicative in some cases
- **The Advisory Committees don't have a clear reporting relationship to any committee/council** that can move initiatives forward
- **The District Executive Council and the Student Instructional Success Committee both have technology items within their scope** leading to confusion as to the appropriate manner to send forth requests to the Chancellor
- **There is no formal process for flow of information from the College Technology Committees** which are constituency based through the governance process to the District governance committees/council



Grossmont Cuyamaca Community College District – IT Governance

Current



Current IT Governance Structure

Recommendations

- In the new proposed structure, **Policy/Planning recommendations are handled by the constituency-based councils such as the Technology Coordinating Council.**
 - They **address strategy and policy/planning matters and are concerned with “what needs to be done”** regarding IT initiatives.
 - They perform activities such as recommending policy and creation/monitoring of technology plans.
 - The members of this council are concerned with strategy. These strategy focused councils/committees are **present both on the campuses and at the District.** At the District it is the **Technology Coordinating Council.** At the campuses this is the **College Technology Committees.**
 - The ideal structure has **cross-representation between the Technology Coordinating Council and the College Technology Committees.** College Technology Committees **send District-wide recommendations (i.e. a new Technology Plan they crafted or recommended new Policy) on to the Technology Coordinating Council and send local campus recommendations (i.e. prioritizing new classroom equipment) on to the College Council (Grossmont) or Resources & Operations Council (Cuyamaca) respectively.**



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

CW/P

Recommendations

- **Operational decision making is separate and is conducted by committees that have the practitioners (such as A&R, Finance, HR staff, etc.) present on the committees to address operational concerns. This is the Technology Advisory Committee and subcommittees.** They can change how things are done operationally. These groups are **concerned with the “how it gets done”** related to the recommendations made by the policy and planning groups.
 - Their **focus is implementation of the work** that the District and campuses need completed. The Technology Advisory Committee has several advisory committees from which they get input. The Technology Advisory Committee is advisory to the Chief Technology Officer on operational matters.
 - Note that the **Student Institutional Success Committee is listed here only to depict that it should be advisory to the Chief Technology Officer only for technology matters** and other matters it addresses may have a different reporting mechanism.
 - The **Chief Technology Officer forwards requests through the operational structure (Chancellor’s Cabinet) to the Chancellor and Board for action** as needed.



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

CW/P

Recommendations

- The **policy/planning and operational sides of IT Governance are connected by a regular report out of project prioritization/project status at both the Technology Coordinating Council and the Technology Advisory Committee** by campus groups sending information via campus President's to the Chancellor's Cabinet.
- For example, the **Technology Coordinating Council would develop a policy on equipment replacement, whereas the Technology Advisory Committee would prioritize the deployment of new equipment.**
- Another example, the **Technology Coordinating Council would identify a system need, whereas the Technology Advisory Committee would prioritize, select and implement the system.**
- Implementation of this structure would **greatly improve recommendation/decision making capacity.** This structure needs to be discussed and adopted and once that is complete **widely communicated to all who might want to acquire technology or request projects.**

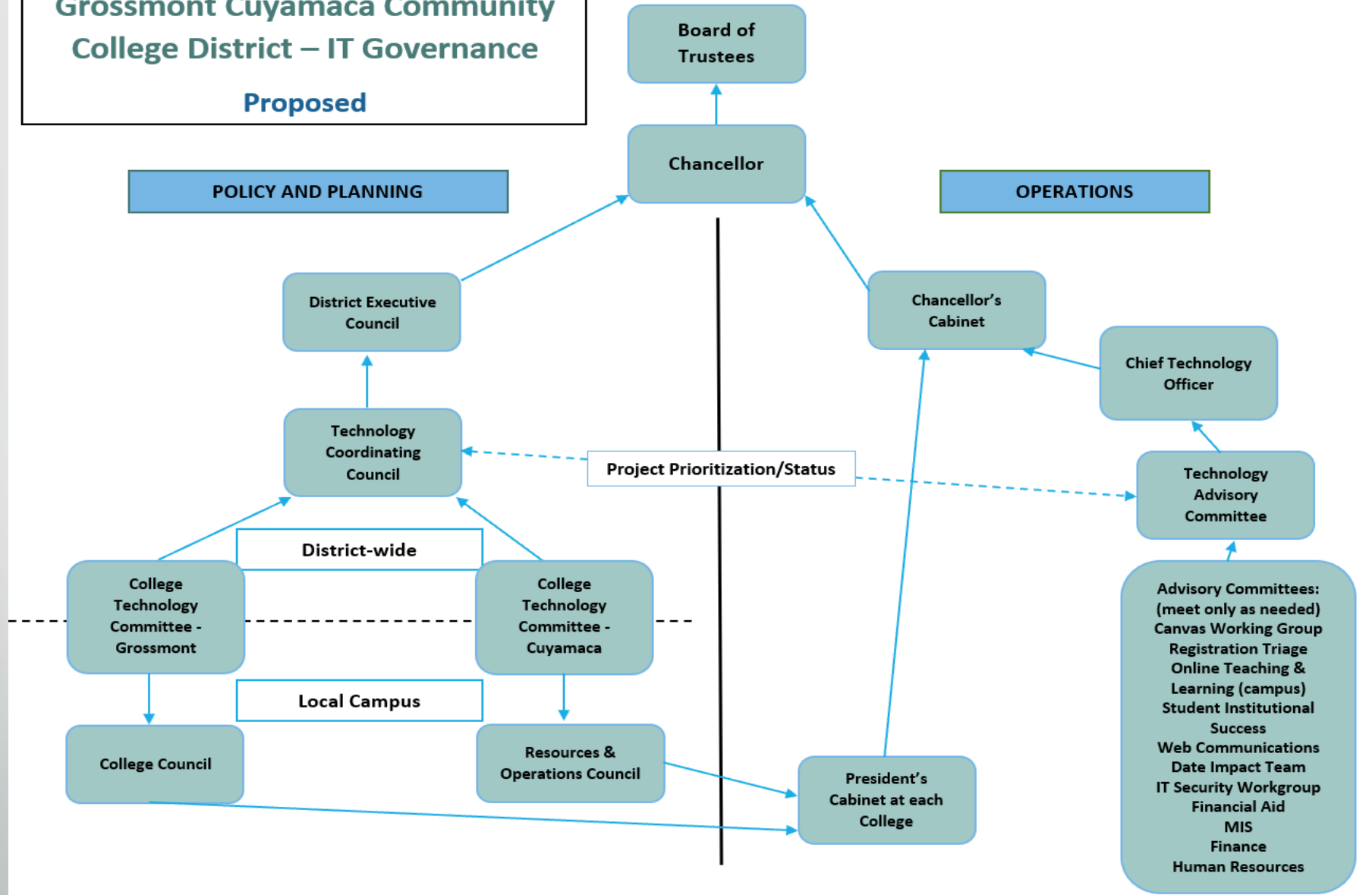


GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

CW/P

Grossmont Cuyamaca Community College District – IT Governance

Proposed



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

Technology Coordinating Council (TCC) – Current Charge

- Recommends vision, strategy, prioritization and direction for the adoption and implementation of new and emerging technologies. Serves in an advisory capacity to the Chancellor concerning strategic policies and direction for enterprise systems and technology. The committee also provides the following:
 - Recommendations for Information Technology Department regarding vision, strategy, and direction
 - Recommendations for policies and strategic priorities related to enterprise systems and technology and implementation of the Information Technology Plan for enterprise systems, administrative, and instructional technology districtwide
 - Communications on enterprise systems and technology status reporting to stakeholder groups and existing councils and committees
 - Communication with Technology Advisory Committee (TAC) and Website Communications Committee
 - Recommendations for allocation of Information Technology Department resources to specific projects.
 - Provide quarterly updates to Chancellor
 - Coordinate technology improvements at each site for consistency of services to students and employees



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

TCC – Current Composition

- Associate Vice Chancellor, Research, Planning, and Technology (Chair)
- Vice Chancellor, Student and Institutional Success
- Vice President, Academic Affairs, Grossmont College*
- Vice President, Instruction, Cuyamaca College*
- Vice President, Student Services, Grossmont College*
- Vice President, Student Services, Cuyamaca College*
- Dean, Learning & Technology Resources, Grossmont College
- Dean, Learning & Technology Resources, Cuyamaca College
- Director, Enterprise Systems
- Faculty representative, Technology Committee, Grossmont College
- Faculty representative, College Technology Committee, Cuyamaca College
- Classified Staff representative, Technology Committee, Grossmont College
- Classified Staff representative, College Technology Committee, Cuyamaca College
 - Resource Personnel: President, Grossmont College; President, Cuyamaca College; Vice President, Administrative Services, Grossmont College; Vice President, Administrative Services, Cuyamaca College; Information Technology staff; and other representatives as required
- NOTE: The Vice Presidents will alternate both campus and role. (Ex: Vice President, Student Services, Cuyamaca College will serve concurrent with Vice President, Academic Affairs, Grossmont College)



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

TCC - Reporting Relationships & Meeting Schedule- Current

- Recommendations from the following committees are forwarded to TCC for consideration and action:
 - Technology Advisory Committee
 - Website Communications Committee
- Meetings: Monthly



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

Technology Advisory Committee (TAC) – Current Charge

- Collaborate with District Information Technology, Campus Instructional Computing Systems Departments and Campus Technology Committees regarding operational priorities and system enhancements for administrative and instructional technology.
- Establish and coordinate the work of technology-related task forces and workgroups as required.
- Recommend the allocation of district resources to specific projects.
- Provide recommendations to the Technology Coordinating Council concerning strategic planning, policies, standards, and procedures for administrative and instructional technology, including hardware and software.
- Recommend processes and prioritization related to the selection, implementation, and operation of administrative and instructional information technology.
- Assist in the development of the Information Technology Plan.
- Provide communication and consultation to constituent groups and existing councils and committees regarding administrative and instructional technology.



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

TAC – Current Composition

- Director, Enterprise Systems (Co-Chair)
- Dean, Learning & Technology Resources, Grossmont College (Co-Chair*)
- Dean, Learning & Technology Resources, Cuyamaca College (Co-Chair*)
- Vice President, Academic Affairs, Grossmont College**
- Vice President, Instruction, Cuyamaca College**
- Vice President, Student Services, Grossmont College**
- Vice President, Student Services, Cuyamaca College**
- Associate Vice Chancellor, Research, Planning, and Technology
- Instructional Design Technology Specialist, Grossmont College
- Instructional Design Technology Specialist, Cuyamaca College
- Manager, Technology Programs, Student Information Systems
- Manager, Technology Programs, Student Services, Grossmont College
- Manager, Technology Programs, Student Services, Cuyamaca College
- Senior Director, Fiscal Services
- Faculty Co-Chair, Technology Committee, Grossmont College
- Faculty Co-Chair, College Technology Committee, Cuyamaca College
- Academic Senate Student Services/Counseling representative, Grossmont College
- Academic Senate Student Services/Counseling representative, Cuyamaca College
- Academic Senate Distance Education representative, Grossmont College
- Academic Senate Distance Education representative, Cuyamaca College
- Admissions & Records representative, Grossmont College
- Admissions & Records representative, Cuyamaca College
- Financial Aid representative, Grossmont College
- Financial Aid representative, Cuyamaca College
- Student Services/Counseling representative, Grossmont College
- Student Services/Counseling representative, Cuyamaca College
 - Resource Personnel: Vice Chancellor, Business Services; Vice Presidents, Administrative Services; Instructional Computing Representative, Information Technology staff; Disabled Students Programs and Services representative, Grossmont College; Accessibility Resource Center representative, Cuyamaca College; and other guests as needed

NOTE: The Deans, Learning & Technology Resources will alternate role as Co-Chairs. ** The Vice Presidents will alternate both campus and role. (Example: Vice President Student Services, Cuyamaca College, will serve concurrent with Vice President, Academic Affairs, Grossmont College.)

TAC – Reporting Relationships & Meetings - Current

- Recommendations from committees are not specified
- Meetings: Not specified



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

Campus Technology Committees – Current Charge

Cuyamaca

The College Technology Committee (CTC) reports to the Cuyamaca College Council (CCC) and provides a forum for the discussion of current and emerging technology issues, trends, innovations, changes and needs related to campus technology. This committee is responsible for creating the college Technology Plan and ensuring that it supports the strategic priorities as outlined in the institutional planning documents. These priorities are intended to advance and improve student success and equity. The committee reviews and ranks technology requests submitted through the Program Review process, and based on these rankings, produces a report outlining the recommended college technology priorities for the following year. The committee makes recommendations regarding off-cycle requests, endorses priorities for purchase of instructional and administrative technology and recommends policies and procedures on the utilization of technology and related resources, including ADA and Accessibility standards, and technology affecting the academic, administrative and operational environment. The committee forwards recommendations to CCC, Academic Senate and district technology committees as appropriate and implements technology recommendations utilizing established college processes.



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

Grossmont

The Technology Committee identifies, prioritizes and advocates for the College's technology needs and services. It makes recommendations to the College Council for the strategic direction and implementation of technology priorities. These recommendations address technology policies and procedures, prioritization of technology requests from annual unit plans, infrastructure requirements for existing programs, and projected needs of the college for the future. The committee will ensure that its recommendations are consistent with the objectives established in the Technology Plan, Strategic Plan, Educational Master Plan and other supporting plans (Human Resources, Facilities, etc.). In addition, the Technology Committee maintains currency in relation to technology changes and information from industry, the District and the State Chancellor's Office.

- Make recommendations for the strategic direction and implementation of technology resources used throughout the college to support student learning programs and services, operations, and improve institutional effectiveness.
- Consider total cost of ownership, including renewal costs and maintenance, of college technology recommendations.
- Develop/update the College Technology Master Plan as needed with specific objectives for action and improvement, and recommend and communicate related policies, guidelines, and procedures.
- Prioritize technology requests from the annual unit plans (annual updates to the program review).
- Monitor the progress toward the implementation of the College's Technology Master Plan.
- Ensure ongoing attention to equitable educational access and outcomes, and removal of barriers for historically under-served populations and students with disabilities in technology planning and the technology prioritization process.
- Ensure that the infrastructure and design of all College buildings support the future use of technology.
- Work with the Professional Development Committee to recommend relevant technology training for college employees.
- Assess and recommend technology training provided through professional development, computer support and self-guided training systems to ensure that the technology training meets the needs of faculty and staff.
- Continually compile evidence related to accreditation Standard III.C, as well as other relevant accreditation requirements, and monitor the college's ongoing compliance with these requirements.
- Make recommendations to the College Council.

Campus Technology Committees – Current Composition

Cuyamaca

Co-Chairs

- Faculty Representative: Selected from and elected by Faculty committee membership
- Dean, Learning & Technology Resources

Composition

- Dean, Learning & Technology Resources
- Administrative Services Representatives (1 Administrator and 1 Classified)
- Student Services Representatives (1 Administrator and 1 Classified)
- Online Teaching & Learning Committee Faculty Co-chair
- Faculty Representative from Math, Science & Engineering
- Faculty Representative from Arts, Humanities & Social Sciences
- Faculty Representative from Career Technical Education
- Faculty Representative from Athletics, Kinesiology and Health Education Counselor
- Librarian
- DSPS Representative (Faculty or Classified)
- Instructional Design Technology Specialist Supervisor
- Instructional Computer Facilities Instructional Media Services
- Lead or Representative Associated Students Representative

Ex-Officio (Non-Voting)

- Senior Director of Information Systems
- Other Information Systems Staff as appropriate

Grossmont

Co-Chairs

- Dean, Learning and Technology Resources
- Faculty Co-Chair

Recorder

- Administrative Assistant III/Learning and Technology Resources

Academic Senate Representatives

- Two representatives

Administrators' Association Representatives

- Two representatives

Associated Students of Grossmont College Representatives

- Two representatives

Classified Senate Representatives

- Two representatives

Ex-officio Members

- Associate Dean, Student Services
- Coordinator, Distance Education
- Dean, Admissions & Records and Financial Aid
- Accessibility Resource Center (A.R.C.)
- Instructional Media Technology Support

Advisory Members

- Interim Vice President of Academic Affairs
- Vice President of Student Services
- Vice President of Administrative Services

Proxy Members

- Two Classified Senate

Campus Technology Committees – Reporting Relationships & Meeting Schedule - Current

Cuyamaca

- Recommendations from other committees are not specified
- Meeting Schedule : Second Friday, 1:30–3:00 p.m.

Grossmont

- None specified



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

Campus OLTC– Current Charge

Cuyamaca

Reports to and submits recommendations for consideration and approval to the College Technology Committee, Curriculum Committee and Academic Senate as appropriate; coordinates and communicates with other college committees as needed.

- Makes recommendations regarding online course plan components and criteria, online course evaluation requirements, online course ADA compliance requirements and other related issues.
- Recommends criteria for initial online faculty certification and any continuing in-service training requirements.
- Recommends, develops and provides continuing in-service training workshops, forums and activities to support online faculty.
- Recommends online course standards of good practice and quality control.
- Recommends ADA compliance monitoring procedures and acts as a resource in the verification of online course material ADA compliance.
- Recommends online instructional technology standards and implementation guidelines.
- Prepares a Distance Education Plan as needed
- With the support of the Institutional Effectiveness, Success, & Equity office, conducts student and faculty needs assessment surveys and tabulates student demographic and success data annually.
- Promotes student success in online courses by assessing the data to inform improvements for online learning policies and processes.
- Presents a summary to the College Technology Committee, Academic Senate, and other committees and councils when appropriate.

Grossmont

The Online Teaching and Learning Committee serves as a consultative body on matters of student success, academic policy, course and program development, course and instructor evaluation, as well as instructor training as they pertain to online education. It makes recommendations to the Academic Senate. Recognizing and appreciating the diverse collection of identities, experiences, perspectives, and abilities of the students, faculty, staff, and community partners with whom we collaborate, the Online Teaching and Learning Committee commits itself to enriching academic experiences through the advancement of inclusion, diversity, equity, anti-racist, and anti-oppressive practices. Responsibilities include:

- Maintain currency in both legal mandates and best practices for online teaching and learning.
- Collaborate with and serve as a resource for the Faculty Professional Development Committee and the college-wide Professional Development Coordinators in order to assist in assessing and projecting professional development needs and offerings.
- Consult with appropriate college staff and administration on the content and structures for student support in online instruction.
- Serve as primary body for the review of potential new technologies related to online teaching and learning.
- Maintain ongoing relationships with local, regional, state, and national institutions/organizations regarding online teaching and learning.
- Coordinate with and serve as a resource for the Curriculum Committee on policies and procedures related to online teaching and learning.
- Coordinate and serve as a resource for the Academic Program Review Committee on matters related to online teaching and learning.
- Continually work to help ensure that online teaching a learning materials meet and (where possible) exceed standards of accessibility.



Campus OLTC – Current Composition

Cuyamaca

Co-Chairs

- Distance Education Coordinator
- Dean, Learning & Technology Resources

Composition

- Administrator (appointed by Vice President of Instruction)
- Faculty (8)
- Library Faculty Representative
- Student Services Faculty Representative
- Curriculum Committee Representative
- Instructional Faculty Representatives (4)
- Adjunct Faculty Representative
- Instructional Design Technology Specialist
- Disabled Student Programs & Services Faculty Representative

Ex-Officio (Non-Voting)

- IT Representative

Grossmont

- Chair - Faculty Online Education Coordinator
- General Members
 - Career Technical Education/Workforce Development
 - Arts, Languages and Humanities
 - English, Social and Behavioral Sciences
 - Mathematics, Natural Sciences, Exercise Science and Wellness
 - Learning and Technology Resources (Librarian)
 - Counseling
 - Accessibility Resource Center
 - Part-Time Faculty
- Advisory/Resource Members
 - Vice President of Academic Affairs or designee
 - Information Systems Personnel
 - Technology Support Personnel

Campus OLTC– Reporting Relationships & Meeting Schedule - Current

Cuyamaca

- Committee workgroups meet as needed
- Meeting dates determined by committee members, generally second Friday at 10:00 a.m. to noon, prior to the College Technology Committee (CTC) meetings

Grossmont

- None specified



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

Student Institutional Success Committee – Current Charge

The Student & Institutional Success Council (SISC) serves in an advisory capacity to the Chancellor and as a platform for collaboration, coordination, support, and communication about districtwide efforts to promote equity-minded student success by reviewing, facilitating, and recommending educational and student support initiatives, services, and programs. SISC provides districtwide coordination and leadership through the following objectives:

- Advance a shared vision to the District's student success, equity, and diversity efforts aimed at creating an effective student-focused culture.
- Coordinate pedagogical or technological innovation that enhances academic success.
- Identify and evaluate high impact, scalable practices that support student success and align with the Guided Pathways framework.
- Promote districtwide alignment of curriculum and instructional programming.
- Provide guidance on assigned Board Policies and Administrative Procedures.



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

SISC – Current Composition

- Vice Chancellor Student and Institutional Success (Chair)
- Associate Vice Chancellor, Research, Planning and Technology
- Academic Senate President, Grossmont College (or designee)
- Academic Senate President, Cuyamaca College (or designee)
- Vice President, Academic Affairs, Grossmont College
- Vice President, Instruction, Cuyamaca College
- Vice President, Student Services, Grossmont College
- Vice President, Student Services, Cuyamaca College
- Senior Dean, College Planning & Institutional Effectiveness, Grossmont College
- Senior Dean, Institutional Effectiveness, Success & Equity, Cuyamaca College
- Associate Dean, Student Success & Equity, Grossmont College
- Associate Dean, Student Equity & Engagement, Cuyamaca College
- President, Associated Students, Grossmont College (or student representative)
- President, Associated Students Government, Cuyamaca College (or student representative)
- Faculty representative, Grossmont College
- Faculty representative, Cuyamaca College
- Classified Senate representative, Grossmont College
- Classified Senate representative, Cuyamaca College
- Dean, Counseling Services, Grossmont College
- Dean, Counseling, Cuyamaca College
- Associate Dean, Student Services and Student Success & Support Program, Grossmont College
- Instructional Dean, Grossmont College
- Instructional Dean, Cuyamaca College
- Dean, Admissions, Records & Financial Aid, Grossmont College
- Director, Admissions & Records, Cuyamaca College
- Curriculum Committee Faculty Co-Chair, Grossmont College
- Curriculum Committee Faculty Co-Chair, Cuyamaca College
- Dean, Career & Technical Education/Workforce Development, Grossmont College
- Dean, Career & Technical Education, Cuyamaca College
- Director, Community & Workforce Partnerships
- Director, Enterprise Systems
- Resource Personnel: Chancellor; President, Grossmont College; President, Cuyamaca College



SISC – Reporting Relationships & Meetings - Current

- Recommendations from committees are not specified
- Meetings: Not specified



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

Web Communications – Current Charge

The college and District websites are the public face of the Grossmont-Cuyamaca Community College District. All website pages represent the District and colleges and must conform to approved design standards to ensure consistency.

- The purpose of the Web Communications Committee is to maintain the integrity of the design, functionality and content of the college and District websites. The committee is responsible for overseeing the policies, standards and practices of the websites and social media for both design and content.



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

Web Communications – Current Composition

CHAIR

- Communications and public information director

COMPOSITION

- Dean, Learning and Technology Resources, Grossmont College
- Dean, Learning and Technology Resources, Cuyamaca College
- Director, College and Community Relations, Grossmont College
- Director, College and Community Relations, Cuyamaca College
- Director, Enterprise Systems(or representative)
- District Services Instructional Design Technology Specialist, District Services
- Instructional Design Technology Specialist, Grossmont College
- Instructional Design Technology Specialist, Cuyamaca College
- Academic Senate representative, Grossmont College
- Academic Senate representative, Cuyamaca College
- Associated Student Government representative, Grossmont College
- Associated Student Government representative, Cuyamaca College



Web Communications – Reporting Relationships & Meetings - Current

- Recommendations from committees are not specified
- Meetings: The committee meets monthly on the fourth Thursday of the month.



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

Date Impact Team – Current Charge

- Review ongoing semester activities; ensure coordination of date-specific events; provide timely resolution of identified issues; ensure appropriate communication with all areas of the district and college.
- Set implementation dates for registration and related activities; e.g. MIS reporting, etc.
- Provide recommendations to the Technology Advisory Committee (TAC) and Student and Institutional Success Council (SISC) about processes and priorities related to the operation of administrative information systems; i.e. student records, financial aid, etc.
- Based on direction from TAC and SISC, work with appropriate departments and staff to implement new system enhancements, modules, functionality, policies and procedures related to Colleague.
- Provide communication to appropriate departments, staff and students regarding changes to administrative information systems.



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

Date Impact Team – Current Composition

- Chair – Director of Administrative Systems – Information Systems
- Admissions & Records representative – Grossmont
- Admissions & Records representative – Cuyamaca
- Financial Aid representative – Grossmont
- Financial Aid representative – Cuyamaca
- Cashier – Grossmont Cashier – Cuyamaca
- District Accounting representative
- Programmer/Analyst – Information Systems
- Instructional Office representation – (Grossmont and/or Cuyamaca)



Date Impact Team – Reporting Relationships & Meetings - Current

- Recommendations from committees are not specified
- Meetings: Not specified



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

Human Resources Advisory – Current Charge

The Human Resources Advisory Council (HRAC) serves in an advisory capacity to the Human Resources Department to support its ongoing commitment to providing quality services for employees based on the District vision and goals. The council provides a venue for valuable employee perspectives and enhanced communication between Human Resources and the employees it serves.

- HRAC serves as the District’s Equal Employment Opportunity (EEO) Advisory Council, this council promotes and develops employee diversity and equity efforts.
- HRAC promotes a welcoming environment that fosters cultural competence, equity and respect for all employees, and empowers them to advocate for all students to succeed.
- Responsibilities:
 - The council is responsible for recommending and assessing meaningful strategies for improvement that advance this council’s charge.
 - The council provides recommendations regarding human resources needs across the District.
 - The council assists in the development and monitoring of the District’s EEO plan.



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

Human Resources Advisory – Current Composition

- Vice Chancellor, Human Resources (Chair)
- Communications and Public Information Director
- Academic Senate representative, Grossmont College
- Academic Senate representative, Cuyamaca College
- Classified Senate representative, Grossmont College
- Classified Senate representative, Cuyamaca College
- Classified Senate representative, District Services
- Administrators' Association, 2 representatives
- Confidential Administrators, 2 representatives
- Confidential Staff representative
- California School Employees Association, Chapter 707, representative
- American Federation of Teachers Guild representative



Human Resources Advisory – Reporting Relationships & Meetings - Current

- Recommendations from committees are not specified
- Meetings: Not specified



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

Canvas Working Group – No Current Charge

Example Charge:

- The Canvas Working Group coordinates the operation of Canvas, makes decisions of changes and implementation of new features and protocols, and ensures communication at each college.
- Advises the TAC on Canvas operations and best practices
- Puts forth technology requests relating to the operation of Canvas to improve student service to TAC for consideration

Composition: ???

Reporting Relationships: Makes recommendation to TAC regarding technology needs and issues

Meetings: ???



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

Registration Triage – No Current Charge

Example Charge: Address operational issues related to the Student Information system

Composition: ???

Reporting Relationships: Makes recommendation to TAC regarding technology needs and issues

Meetings: As needed



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

IT Security Workgroup – No Current Charge

Example Charge:

The IT Security Workgroup is responsible for review and consideration of broad information security topics, cyber threats, and the IT security posture of the District and campuses.

- The committee will review compliance issues related to relevant laws, industry topics, and provide advice and counsel to the Technology Advisory Committee and the CTO regarding information security.
- The workgroup will assist in the development of the Disaster Recovery Plan.

Composition: ???

Reporting Relationships: Makes recommendation to TAC and CTO regarding information security practices, technology needs and issues

Meetings: As needed



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

Financial Aid Advisory – No Current Charge

Example Charge: The Financial Aid Advisory Committee advises the TAC and CTO on financial aid practices, impacts of financial aid changes and technology required to meet financial aid obligations.

Composition: ???

Reporting Relationships: Makes recommendations to TAC and CTO regarding financial aid practices, technology needs and issues

Meetings: As needed



MIS Advisory – No Current Charge

Example Charge: The MIS Advisory Committee advises the TAC and CTO on MIS practices, impacts of MIS changes and technology required to meet MIS reporting obligations.

Composition: ???

Reporting Relationships: Makes recommendations to TAC and CTO regarding MIS practices, technology needs and issues

Meetings: As needed



Finance Advisory – No Current Charge

Example Charge: The Finance Advisory Committee advises the TAC and CTO on finance practices, impacts of changes in finance and accounting and technology required support the financial operations of the District.

Composition: ???

Reporting Relationships: Makes recommendations to TAC and CTO regarding Finance and Accounting practices, technology needs and issues

Meetings: As needed



NEXT STEPS



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

CW/P