



TECHNOLOGY COORDINATING COUNCIL

MINUTES

Wednesday, May 19, 2021

10:30 AM – 12:00 PM

Zoom- <https://cccconfer.zoom.us/j/97667443439>

Members:

Interim AVC Technology	Kerry Kilber Rebman	<input checked="" type="checkbox"/>	Dean, Learning & Tech Resources-GC	Eric Klein	<input checked="" type="checkbox"/>
VC Student & Institutional Success	Vacant	<input type="checkbox"/>	Interim Dean, Learning & Tech Resources-CC	Jodi Reed	<input checked="" type="checkbox"/>
VP, Academic Affairs-GC	Marshall Fulbright	<input checked="" type="checkbox"/>	Faculty rep, Technology Committee-GC	Dave Dillon	<input checked="" type="checkbox"/>
Interim VP, Instruction-CC	Alicia Munoz	<input checked="" type="checkbox"/>	Faculty rep, College Tech Committee-CC	Curtis Sharon	<input type="checkbox"/>
Interim VP, Student Services-GC	Aaron Starck	<input checked="" type="checkbox"/>	Classified Staff rep, Tech Committee-GC	Dawn Heuft	<input checked="" type="checkbox"/>
VP, Student Services-CC	Jessica Robinson	<input checked="" type="checkbox"/>	Classified Staff rep, College Tech Committee-CC	Bryan Cooper	<input checked="" type="checkbox"/>
Director Enterprise Systems-DS	Vacant	<input type="checkbox"/>	Recorder	Shannon Cadagan	<input checked="" type="checkbox"/>
Bri Kuhn – interim DE coordinator					

Discussion Items	Action and Follow-Up
A. Welcome	
B. Additions/Deletions to the Agenda	E. Klein requested to add a discussion around the website given the changes in leadership and staffing. There is confusion over who is responsible - will discuss under web communications item.
C. Update on Top IT Priorities for Spring 2021	From the Cuyamaca list, Comevo and student group coding are on track, virtual desktop is waiting for more information. Regarding electronic signatures, it was found that one product does not do what is needed so are taking a step back and revisit to ensure needs are met potentially even having to do something different for dual-enrollment. On the Grossmont list, the Microsoft 365 integration with Canvas is complete. Self-Service gap analysis is done, next steps will be to determine what needs to be done to move this forward. Finally, still need to talk about Single Sign On and need a list of all systems that require it.
D. IT Priorities for Return to Campus	Working on a lot of things for return to campus such as outdoor wireless, assessing equipment that hasn't been used for a year, equip classrooms for distance learning capabilities and other projects.
E. Board Policies/ Administrative Policies <ul style="list-style-type: none"> BP/AP 3720 BP/AP 3725 BP/AP 3800 BP 6335 	<ul style="list-style-type: none"> BP/AP 3720 Computer Use (April 2020 CCLC Update) BP/AP 3725 Information and Communications Technology Accessibility and Acceptable Use (NEW and CCLC Update May 2019) BP/AP 3800 Personal Data Protection (NEW and CCLC Update October 2018) BP 6335 Technology Replacement (6-year review, last approved June 17, 2014) <p>Will hold on these to tackle at a later time.</p>
F. Standing Reports <ul style="list-style-type: none"> Technology Advisory Committee (TAC) Website Communications Committee 	The following reports were provided: TAC has been focusing a lot on return to campus and SSO. WCC: Currently nothing to report as they meet next week. Website responsibility: Questions about who makes decisions regarding what takes priority when it comes to the websites. Operations specifics to be discussed at next Web Communications meeting.
G. Summer Meeting Schedule	Consensus of the group is to pause for June and July and reconvene on August 18, 2021.
H. Next Meeting	Wednesday, August 18, 2021 at 10:30 AM - 12:00 PM Via Zoom