## **Technology Advisory Committee (TAC) Members Charge**

- Collaborate with <u>the Chief Technology Officer</u> <u>District Information Technology</u>, <u>Campus Instructional Computing Systems Departments and Campus Technology Committees</u> regarding operational priorities and system enhancements for administrative and instructional technology.
- Establish and coordinate the work of <u>advisory groups</u> technology-related task forces and workgroups as required.
- Recommend the allocation of district resources to specific projects.
- Provide recommendations to the Technology Coordinating Council (<u>TCC</u>) concerning strategic planning, policies, standards, and procedures for administrative and instructional technology, including hardware and software.
- Provide regular updates regarding district wide technology projects to the TCC regarding project prioritization and status
- Recommend processes and prioritization related to the selection, implementation, and operation of administrative and instructional information technology.
- Assist in the development creation and execution of the Information Technology Plan.
- Provide communication and consultation to constituent groups and existing councils and committees regarding administrative and instructional technology as requested.

## **Membership**

- Associate Vice Chancellor of Technology (Chair)
- Director, Enterprise Systems (Co-Chair)
- Director, Computer Services
- Director, Technical Services
- Dean, Learning & Technology Resources, Grossmont College (Co-Chair\*)
- Dean, Learning & Technology Resources, Cuyamaca College (Co-Chair\*)
- Vice President, Academic Affairs, Grossmont College\*\*
- Vice President, Instruction, Cuyamaca College\*\*
- Vice President, Student Services, Grossmont College\*\*
- Vice President, Student Services, Cuyamaca College\*\*
- Associate Vice Chancellor, Research, Planning, and Technology
- Instructional Design Technology Specialist, Grossmont College
- Instructional Design Technology Specialist, Cuyamaca College
- Manager, Technology Programs, Student Information Systems
- Manager, Technology Programs, Student Services, Grossmont College
- Manager, Technology Programs, Student Services, Cuyamaca College
- Senior Director, Fiscal Services
- Faculty Co-Chair, Technology Committee, Grossmont College
- Faculty Co-Chair, College Technology Committee, Cuyamaca College
- Academic Senate Student Services/Counseling representative, Grossmont College
- Academic Senate Student Services/Counseling representative, Cuyamaca College
- Academic Senate Distance Education representative, Grossmont College
- Academic Senate Distance Education representative, Cuyamaca College
- Admissions & Records representative, Grossmont College

- Admissions & Records representative, Cuyamaca College
- Financial Aid representative, Grossmont College
- Financial Aid representative, Cuyamaca College
- Student Services/Counseling representative, Grossmont College
- Student Services/Counseling representative, Cuyamaca College
- Research Representative (district and/or college?)
- Human Resources Representative
- Library Representative (both colleges?)
- Facilities Representative (district and/or colleges?)
- Student Representative (both colleges?)
- Resource Personnel: Vice Chancellor, Business Services; Vice Presidents,
  Administrative Services; Instructional Computing Representative, Information
  Technology staff; Disabled Students Programs and Services representative, Grossmont
  College; Accessibility Resource Center representative, Cuyamaca College; and other
  quests as needed

\* The Deans, Learning & Technology Resources will alternate role as Co Chairs.

\*\* The Vice Presidents will alternate both campus and role. (Example: Vice President Student Services, Cuyamaca College, will serve concurrent with Vice President, Academic Affairs, Grossmont College.)

\*Directors Rotate? Should any other roles rotate?

## Reporting Relationships:

- Receives recommendations from Advisory Groups, deliberates and forwards recommendations to Chief Technology Officer
- Reports out project prioritization and status regularly to TCC and receives feedback

## **Meetings:**

Bi-weekly