

Technology Operations Committee (TOC)

Charge

- Collaborate with the Associate Vice Chancellor of Technology regarding operational priorities and system enhancements for administrative and instructional technology with an equity-minded focus.
- Coordinate technology improvements at each site for consistency of services to students and employees
- Establish and coordinate the work of advisory groups as required.
- Recommend the allocation of district resources to specific projects.
- Provide recommendations to the Technology Planning and Policy Council (TPPC) concerning strategic planning, policies, standards, and procedures for administrative and instructional technology, including hardware and software.
- Provide regular updates regarding district wide technology projects to the TPPC regarding project status and prioritization
- Recommend processes and prioritization related to the selection, implementation, and operation of administrative and instructional information technology.
- Assist in the creation and execution of the Technology Plan.
- Provide communication and consultation to constituent groups and existing councils and committees regarding the implementation of administrative and instructional technology as requested

Membership

- Associate Vice Chancellor of Technology (Chair)
- Director, Enterprise Systems*
- Director, Computer Services*
- Director, Technical Services*
- Co-Chair Technology Committee, Grossmont College
- Co-Chair, College Technology Committee, Cuyamaca College
- Admissions & Records representative, Grossmont College
- Admissions & Records representative, Cuyamaca College
- Financial Aid representative, Grossmont College
- Financial Aid representative, Cuyamaca College
- Director, Instructional Technology, Grossmont College
- Instructional Computing Facilities Supervisor, Grossmont College
- Instructional Design Technology Specialist, Grossmont College
- Instructional Design Technology Specialist, Cuyamaca College
- Student Services/Counseling representative, Grossmont College
- Student Services/Counseling representative, Cuyamaca College
- Resource Personnel: Senior Director, Fiscal Services; Research Representatives (district and/or college); Human Resources Representatives; Library Representatives; Facilities Representatives (district and/or colleges); and other guests as needed

*IT Directors will rotate as necessary

Reporting Relationships

- Receives recommendations from advisory groups, deliberates and forwards recommendations to Associate Vice Chancellor of Technology,
- Reports project status and prioritization regularly to TPPC and receives feedback.

Meetings

Monthly

DRAFT