



**Vision:** Transforming lives through learning.

**Mission:** Provide outstanding learning opportunities that prepare students to meet community needs and future challenges of a complex, global society.

**Value Statement:** Cultivate a student-centered culture of excellence, trust, stewardship, and service.

## Technology Coordinating Council

Tuesday, August 9, 2016

### Meeting Notes

	Members Present	
Chair: Julianna Barnes		<input checked="" type="checkbox"/>
Presidents alternate as Chair every year		<input type="checkbox"/>
Cuyamaca College President	Julianna Barnes	<input checked="" type="checkbox"/>
Grossmont College President	Nabil Abu-Ghazaleh	<input checked="" type="checkbox"/>
Vice President Student Services, Cuyamaca College	Scott Thayer	<input checked="" type="checkbox"/>
Vice President Student Services, Grossmont College	Marsha Gable	<input type="checkbox"/>
Vice President Instruction, Cuyamaca College (Interim)	Pat Setzer	<input type="checkbox"/>
Vice President Academic Affairs, Grossmont College	Katrina VanderWoude	<input checked="" type="checkbox"/>
Vice President Administrative Services, Cuyamaca College	Sahar Abushaban	<input type="checkbox"/>
Vice President Administrative Services, Grossmont College	Lorenze Legaspi	<input checked="" type="checkbox"/>
Vice Chancellor, Business Services	Sue Rearic	<input checked="" type="checkbox"/>
Vice Chancellor, Human Resources	Tim Corcoran	<input checked="" type="checkbox"/>
Vice Chancellor, Workforce & Organizational Development	John Valencia	<input checked="" type="checkbox"/>
Associate Vice Chancellor, Research, Planning & Technology	Christopher Tarman	<input checked="" type="checkbox"/>
Sr. Dean College Planning & Institutional Effectiveness	Aaron Starck	<input checked="" type="checkbox"/>
Sr. Director Information Systems	Brian Nath	<input checked="" type="checkbox"/>
Dean of LTRC/Technology, Cuyamaca College	Janet Gelb for Kerry Kilber Rebman	<input checked="" type="checkbox"/>
Dean of LTRC/Technology, Grossmont College (Interim)	Nadra Farina-Hess	<input checked="" type="checkbox"/>
Representative from DCEC		<input type="checkbox"/>
Faculty representative from Cuyamaca College Technology Committee	Pat Newman	<input checked="" type="checkbox"/>
Faculty representative from Grossmont College Technology Committee		<input type="checkbox"/>
Classified Senate Representative	Dawn Heuft	<input checked="" type="checkbox"/>
Also Attending	Donna Hajj	<input checked="" type="checkbox"/>
Recorder	Valeri Wilson	<input checked="" type="checkbox"/>

Item	Summary	Follow-Up/Action
1. TCC Charge, Composition, and Meeting Schedule  ( <a href="#">Governance Handbook</a> , page 28)	The TCC charge, composition, and meeting schedule were reviewed.	President Barnes will draft a revised charge with information included as discussed at the <a href="#">May meeting</a> .
2. Technology Structure and Process a. Draft charge of the newly combined ATAC/ITAC ( <a href="#">Technology Advisory Committee</a> ) b. <a href="#">Status of Recommendations from 5/16/16</a> (notes in red)	a.-c. The provided documents were reviewed and discussed.	<ul style="list-style-type: none"> <li>▪ TCC supported moving forward with the recommendations provided; and with the new Technology Advisory Committee (TAC), including the following membership additions:               <ul style="list-style-type: none"> <li>○ Sr. Director, Fiscal Services</li> <li>○ AVC, Research, Planning &amp; Technology</li> </ul> </li> </ul>

Item	Summary	Follow-Up/Action
<ul style="list-style-type: none"> <li>c. <a href="#">New Recommendations for Consideration</a></li> <li>d. Business Process Analysis for Technology Decisions Districtwide</li> </ul>	<ul style="list-style-type: none"> <li>d. Chris Tarman proposed a Business Process Analysis (BPA) regarding technology. TCC members discussed needs and attendees.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Chris will move forward with arranging a BPA regarding technology, including an inventory of current technology district-wide. <ul style="list-style-type: none"> <li>○ Attendees: TCC and TAC members</li> <li>○ Timeline: late-September to early-October</li> </ul> </li> </ul>
<ul style="list-style-type: none"> <li>3. 2016-17 Technology Priorities <ul style="list-style-type: none"> <li>a. 2017-2022 Technology Plan Development</li> <li>b. Committed Software Projects <ul style="list-style-type: none"> <li>1) Workday</li> <li>2) CANVAS</li> <li>3) Common Assessment</li> <li>4) Academic Works</li> <li>5) DARS</li> </ul> </li> <li>c. (Proposed) Business Process Analysis for Student Majors/Programs of Study</li> <li>d. (Proposed) Analysis of Current Colleague Utilization</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>a. Chris announced that the current Technology Plan runs through 2017. He asked for volunteers to start working on the 2017-2022 plan.</li> <li>b. Chris reported on the status of the committed projects.</li> <li>c. TCC discussed whether to run a BPA to assist with determining how to resolve collecting and storing student majors and programs of study. A&amp;R has previously worked on this issue and may have information to provide.</li> <li>d. Chris and Aaron reported on the benefits of an analysis of the District's use of Colleague (how it is/is not being used and its full capabilities), to assist in making the system more efficient with better access to needed information. TCC agreed the analysis would be useful.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Chris will lead the Technology Plan Workgroup with the following volunteers: <ul style="list-style-type: none"> <li>○ Brian Nath</li> <li>○ John Valencia</li> <li>○ Scott Thayer</li> <li>○ Aaron Stark</li> <li>○ Nicole Jones was suggested as a possible participant</li> </ul> </li> <li>▪ Chris will talk to Wayne Branker and assess whether there is a need to move forward with the BPA. If determined there is a need, suggested participants include: <ul style="list-style-type: none"> <li>○ Financial Aid</li> <li>○ Admissions &amp; Records</li> <li>○ Counseling</li> <li>○ CTE</li> <li>○ VPSS</li> </ul> </li> </ul>
Meeting Schedule	TCC discussed timelines, and agreed to schedule quarterly meetings with additional meetings as needed.	Proposed quarterly meeting times will be sent to members for consideration.  <i>[Note: Starting February 16, 2017, quarterly meetings will be held on the third Thursday, 4:00-5:00 p.m.]</i>
Next Meeting: Friday, November 4, 3:00-4:00 p.m. at Cuyamaca College (room tbd)		